

# MISSISSAGI TRUST



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## TRUST MANAGER'S REPORT DECEMBER 14, 2021

### FINANCE

The November 2021 portfolio statements have not been received from TD Wealth Management.

### LANDS

The purchase report from the Huizenga purchase was finally received last week and the purchase report was sent to the Director of Operations.

### ADMINISTRATION

Between December 1, 2021 and December 14, 2021 the Trust Manager received 2 inquiries; both were under the membership stream. Unfortunately, the two inquiries did not meet the criteria under the membership stream because the required dental work was already completed

Period	Number of Inquiries	Number of Applications Sent Out/Downloaded	Number of Applications Received	Number of Applications Approved
Sept 24 – Oct 28/2021	4	3	3	1
Oct 29 – Nov 30/2021	9	6	5	4
Dec 1 – Dec 14/2021	2	0	0	

### WORKING ON

Due to the high number of COVID cases in the Algoma District the staff at the First Nation have been advised to work rotating shifts to eliminate the number of people in the office on a daily basis. I have worked from home for a few days and a few half days. While at home I was, once again, scanning; all previous year's proposals have been scanned. The bank reconciliations and Trust meeting minutes up to October has been scanned as well as 2020/2021 closed out application files.

The draft 2022 operation budget has also been completed.

The Trust Manager continues to update various membership records as new information is received.