



Position: Maintenance Custodian – Sports Complex

Salary: \$39,985 – \$45,443

Hours of Work: 32hrs

Accountability: Health Services Manager

Employment Status: Full Time

Preferences: MFN Band Members

The Maintenance Custodian will perform the following duties:

- Ensure that all doors are locked at noon and closing. Monitors building security and safety Ensure that all exit doors work properly and open easily.
- Ensure exterior lighting is in proper working order, ensure that all exit lights and signs are operational and clearly visible, change lightbulbs as required.
- Clean and disinfect washrooms and fixtures (mirrors, sinks, soap dispensers, urinals, toilets, and towel dispensers) daily. Ensure that all toilet paper, paper towel and soap dispensers are filled.
- Clean and disinfect the shower stalls and area daily.
- Wash floors, stalls, and sauna areas. Remove stubborn stains from floors.
- Cleans, sweeps, mops, scrubs, waxes, and polishes floors by hand or machine; cleans carpets, upholstery, and furniture.
- Empty trashcans and other waste containers, place trash in garbage bags and clean garbage bins daily.
- Perform other related duties such as washing cups, shutting off coffee pots at noon and closing, etc. if necessary.
- Dust office furniture, tabletops, and counters; Wipe down sports equipment daily. Moves equipment and furniture when required.
- Washes windows, screens, sills, woodwork, doors, desks; Collect and dispose of waste and recyclables.
- Dusts all furniture, fixtures and surfaces as required, including door handles, phone handsets and taps.
- Cleans and sanitizes kitchens and Canteen area: clean and disinfect sinks, counters, dishes, refrigerators, freezers, dishwashers, and stoves. Mopping of floors within the area.
- Checking electrical appliances to ensure that hazards are not created and are properly turned off.
- Orders and stocks needed materials and supplies, with focus on alternative or green products.
- Shovels snow, maintains outside walkways, applies sand/salt as necessary and assists in keeping outside premises in an orderly condition, trim, and clear debris from ground.
- Provide some repairs and maintenance of buildings by patching walls and doors, painting walls and trim, replaces fixtures and partitions, replaced damaged ceiling and floor tiles, repairs carpet.
- Set up, arrange, or remove decorations, tables, chairs, ladders to prepare facilities for classes, programs, and events.
- Ability to lift over 50lbs.
- Maintains logbooks and inspection manuals and inventory checklists, and repair checklist, when required.

The Maintenance Custodian will possess the following qualifications, skills, experiences, and attributes:

- Grade 12 or equivalent and experience in custodial, building maintenance or as a general labourer.
- Must provide clear Vulnerable Reference Check from the Canadian Police Information Center (CPIC).
- Knowledge of Occupational Health and Safety Act, as it applies to the worker.
- Knowledge of the Workplace Hazardous Materials Information System.
- Knowledge and sensitivity to cultural practices and traditions in the workplace, i.e., smudging.
- Ability to take initiative and work independently; ability to meet deadlines and work flexible hours, ability to work with little or no supervision.

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. If you are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation Attention: Human Resources Department
P.O. Box 1299 Blind River, Ontario P0R1B0

EMAIL: hrclerk@mississaugi.com **FAX:** 705-356-1740

Deadline: November 14, 2025

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE

A socially and culturally healthy community where individuals have the opportunity to prosper and to achieve their full potential spiritually, emotionally, mentally, and physically through generous and unselfish support for one another, while pursuing balance and harmony within, with each other, and with Mother Earth.