

NIIGAANIIN

Client and Community Newsletter

November 28, 2024



Niigaaniin Hours

Mon-Thurs 9:00-4:30 - Fridays 9:00-4:00

Income Statements can be filled out in
office or emailed by the 16th of the month
to

Kristen Jackpine

Niigaaniinreception@mississaugi.com

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OESP PROGRAM

CHECK YOUR HYDRO BILL FOR OESP EXPIRE

RENEWAL YEARLY

CALL Darrell Jacques

705 356 1621 Ext 2235

ODSP FN WORKER

STACEY ARMSTRONG

Sarmstrong@niigaaniin.com

(249)-377-6825

Direct deposit will be on

November 29, 2024

.....

LMI COORDINATOR

KRISTEN JACKPINE

LABOUR MARKET INITIATIVE SURVEY

[LMI COORDINATOR @MISSISSAUGI.COM](mailto:LMI_COORDINATOR@MISSISSAUGI.COM)

705 356 1621 EXT 2351

"QUOTE OF THE WEEK"

"Time you enjoy wasting,

In not wasted time"

~Unknown~

***Niigaaniin computer lab open come in to
apply for jobs, birth certificate, EI, update
resume!***



Position: Lands & Resources Membership Registry Clerk

Salary: \$44,628 - \$50,702

Hours of Work: 32 hours/week

Circulation Level: Level I

Accountability: Lands & Resources Director

Employment Status: Full Time (2 years contract)

Preferences: MFN Band Members

The Lands and Resources Membership Registry Clerk will perform the following duties:

- Receive, review and process applications for membership with Mississauga First Nation
- Prepare status cards for eligible citizens
- Review and maintain membership lists and files for accuracy including registering adoptions, births, deaths, marriages, divorces, and transfers.
- Assist citizens with memberships applications, answer inquiries and refer to appropriate agencies for required documents as needed. Assists members with individual land holdings, leases, permits and estates where land is involved.
- Liaise with Indian Registry Administrator at AANDC and other First Nation Membership Clerks as needed.
- Prepare and submit monthly, quarterly, and annual reports to Indian and Northern Affairs Canada.
- Attends meetings of the First Nations, Council and third parties, as required. Maintains a comprehensive filing system for the Land Governance office.
- Maintain an excellent working knowledge of the computerized lands programs, such as: First Nations Lands Registry, Indian Lands Registry, Netlands and others as designed.
- Coordinate Lands and Membership Committee meetings; Prepare meeting packages and agenda.
- Manages all documentation in connection with the Mississauga First Nation Land Code including leases, permits, right of way, additions to reserve proposals, transfer of administration and control of reserve lands and other documentation pertaining to the Land Code.
- Register land transactions in the First Nation Lands Registry.
- Coordinate and track payments to approve accounts for monies received for leases, timber dues and/or all fees, fines, charges and levies under a land law or land resolution and any other land revenue received by.
- Assist with coordination of referendums, special membership meetings and votes.
- Provide administrative reception coverage when required

The Lands and Resources Membership Registry Clerk will possess the following qualifications, experiences, and attributes:

- Post-Secondary Clerical Certificate or office administration field.
- Minimum of two (1) year experience in the clerical field with some financial experience.
- Working knowledge or understanding Mississauga First Nation Land Code, Membership Code, and Constitution.
- Knowledge and understanding of Aboriginal culture and traditions
- Knowledge and understanding of land administration, land use planning, community & environmental planning (an asset).
- Excellent organizational and time management skills.
- Excellent interpersonal skills, conflict resolution, and computer skills.
- Ability to develop, read and interpret maps.
- Ability to keep a high level of confidentiality.
- Must provide a clear Vulnerable Sector Check from the Canadian Police Information Centre (CPIC).

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be in person. If you are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation Attention: Human Resources Department
P.O. Box 1299 Blind River, Ontario P0R1B0

Marked: **CONFIDENTIAL**

EMAIL: hrclerk@mississaugi.com **FAX:** 705-356-1740

Deadline: December 10, 2024

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE

A socially and culturally healthy community where individuals have the opportunity to prosper and to achieve their full potential spiritually, emotionally, mentally, and physically through generous and unselfish support for one another, while pursuing balance and harmony within, with each other, and with Mother Earth.



Position:	Payroll Clerk	Accountability:	Finance Manager
Hours of Work:	32 hrs/week	Employment	Full Time (Temporary)
Salary:	\$29.90/hr	Status:	
Circulation Level:	Level I	Preferences:	MFN Band Member

The Payroll Clerk will:

- Collect, verify and process payroll information and determine pay and benefit entitlements for employees within Mississauga First Nation and to provide assistance to the Accounting Department.
- Prepare and verify statements of earnings including all appropriate deductions.
- Collect and process bi-weekly timesheets following finance policy and approval process.
- Verify Employee Data Sheet is correctly completed.
- Create new employee in SAGE with employee number, employee data, account codes, rates of pay, deduction codes, etc.
- Create employee payroll file.
- Process vacation pay and other eligible income for exiting employees.
- Complete and process Record of Employment for exiting employees.
- Verify benefit and pension enrolment forms are completed.
- Calculate and deduct benefit and pension entitlements for eligible employees.
- Complete T4 statements for all employees at year end.
- Complete remittances to HRDC, Revenue Canada, WSIB, Benefit & Pension Company and Family Responsibility Centre.
- Process internal department transfers such as Pension and Benefit Insurance, Heavy Equipment, etc.
- Collect and maintain records of approved leave requests in appropriate database; Process approved deductions
- Review, note and modify accounts for any differences against the master account.
- Enter prepaid accounts into spreadsheet and ensure it balances with master account.
- Transfer prepaid accounts spreadsheet for General Ledger posting.
- Ensure completion of administrative tasks as required.
- Prepare reports and correspondence as required.
- Prepare an annual work plan and monthly report.
- Establish work priorities and ensure deadlines are met and procedures are followed.
- Develop and maintain record keeping system for the program.

The Payroll Clerk will possess the following qualifications, skills, experiences, and attributes:

- Post-Secondary Diploma in Accounting, Bookkeeping, and/or Payroll Administration field
- Certificates and/or training in Payroll Administration would be an asset.
- Two (2) years' experience in payroll with SAGE Accounting system.
- Experience working with aboriginal people, organizations and communities.
- Provide a clear Criminal Records Check (CPIC).
- Knowledge of government departments/agencies dealing with payroll.
- Excellent interpersonal skills, oral/written communication skills, organizational skills, time management skills and computer skills with SAGE software and MS Office including Access.
- Ability to work independently and within a team environment/Ability to pay attention to detail and ensure accuracy with work
- Must be caring, tactful, patient, and in good physical health.

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Position: Nutritional Support Worker

Salary: \$ 42,132 – 47,873

Hours of Work: 32 hours per week

Circulation Level: Level I

Accountability: Social Service Manager

Employment Status: Full Time (2 years Contract)

Preferences: MFN Band Members

The Nutritional Support Worker will perform the following duties:

- Deliver nutrition support services to families and children, including nutrition awareness and education, food preparation classes and events, healthy food and snack distribution, and other services delivered by the Nutrition Support Program.
- Deliver outreach and knowledge-sharing activities and events to raise awareness about healthy eating, access to healthy foods, and nutrition.
- Collaborate with regional and community service organizations, schools, and healthcare providers to identify and address food security and nutrition issues and develop sustainable solutions.
- Assist families and children in accessing nutrition support programming with dignity and respect, ensuring confidentiality and maintaining their privacy.
- Handling, sorting, and storing food for the nutrition support programming in accordance with safety and sanitation guidelines. Maintain clean and organized nutrition support facilities, adhering to health and safety regulations.
- Conduct regular inventory checks and maintain accurate records of food stock levels, expiration dates, and distribution activities.
- Coordinate with local food suppliers, community gardens and greenhouses, local food producers, and donors to procure a diverse range of nutritious food items for distribution to community members.
- Support data collection and reporting efforts to track nutrition support programming engagement, community needs, and outcomes to inform program evaluation and improvement.
- Prepare funding proposals, program reports, briefings to MFN management, and other program tasks related to the Nutrition Support Program.

The Nutritional Support Worker will possess the following qualifications, skills, experiences, and attributes:

- Grade 12 or equivalent.
- Must provide clear Vulnerable Reference Check from the Canadian Police Information Center (CPIC).
- Strong organizational skills and attention to detail, with the ability to manage multiple tasks and prioritize responsibilities effectively.
- Valid driver's license and access to reliable transportation may be required for off-site activities or food pickups.
- Knowledge of Occupational Health and Safety Act, as it applies to the worker.
- Knowledge of the Workplace Hazardous Materials Information System.
- Knowledge and sensitive to cultural practices and traditions in the workplace, i.e., smudging.
- Ability to handle stressful situations; strong organizational, time management skills.
- Ability to take initiative and work independently; ability to meet deadlines and work flexible hours.
- Effective verbal and communication skills; good time management skills; ability to work with little or no supervision.

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Position: Debaakinagewin Enaagadoot

Salary: \$51,034 - \$56, 990

Hours of Work: 32 hrs

Circulation Level: Level I

Accountability: Chi-Naakinagewin Manager

Employment Status: Full-time (2 year contract)

Preferences: MFN Band Members

The Debaakinagewin Enaagadoot will:

- Ensure the Debaakinagewin Circle meets regularly, either in person or remotely, on the status of the project, its progress, and its needs
- Ensure that when a matter comes before the Debaakinagewin Circle that all the necessary background material is in hand and assist the lead facilitator in their duties
- Coordinate training opportunities for the Circle and participate to become a certified facilitator
- Assist in the development of Debaakinagewin Policy and Debaakinagewin Training Manual in coordination with the Circle
- Attend stakeholder meetings to solicit feedback, input, and expectations; incorporate the input into project plans
- Record decisions made and actions to be taken from the Circle
- Undertake special research, communications, and developing briefs/reports as necessary for the Circle to operate effectively
- Maintain records of conferences and provide follow-up reports and final reports once agreements are completed
- Attend Courts as they occur to liaise with Crown, Police, Probation Officers, and Justice Circle to arrange conferences
- Hold community meetings to educate members in diversion strategy and to determine needs and wishes on a bi-monthly basis
- Provide monthly activity reports, meeting reports and/or other reports to Program Managers, Chief & Council as requested
- Liaise with court, police, judges, and probation officers to arrange for mechanism to divert charges to Restorative Justice Coordinator in coordination with the Chi-Naakinagewin Manager

The Debaakinagewin Enaagadoot will possess the following educational qualifications, skills, experiences, and attributes:

- Minimum post-secondary degree in related field, e.g., Indigenous Studies, Criminal Justice, Law, Social Studies; and/or three to five years of related work experience
- Must be a Mississauga First Nation member or of Indigenous descent
- Must have a Class "G" Driver's license in good standing and able to travel
- Must provide a Criminal Records Check from the Canadian Police Information Centre (CPIC).
- Ability to speak Ojibwe a definite asset
- Excellent communication, negotiation, and conflict resolution skills
- Experience with group coordination

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Deadline: **December 10, 2024**

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Position: Drug & Alcohol Addictions Worker

Salary: \$49,753 - \$56,542

Hours of Work: 32 hours/week

Circulation Level: Level I

Accountability: Health Services Manager

Employment Status: Full Time (2 years Contract)

Preferences: MFN Band Members

The Drug & Alcohol Addictions Worker will perform the following duties:

- Provide single session addictions counselling services including assessment, treatment and referral for individuals, couples and families in crisis and/or experiencing drug and/or alcohol addiction issues.
- Provide referrals to additional resources and collateral collaboration for clients, as required
- Assist clients in accessing available resources that are needed to reach their health care and addictions recovery related goals
- Participate in other inter-agency meetings or projects that will improve client services
- Identify gaps in resources/services, and where appropriate, assist in efforts to meet the need
- Maintain accurate files, case records and statistical data as required in a confidential manner.
- Complete administration duties as required by for Health Services Department
- Prepare substance abuse information and brochures for the Health Services Department
- Prepare statistical reports for Health Services Department as requested
- Ensure proper functioning of all office equipment and make appropriate arrangements for repairs and/or maintenance
- Implement and maintain MFN Drug Strategy
- Be committed to the development of an effective working relationship with First Nations, government agencies and organizations who are networking with Mississauga First Nation.
- In keeping with the Anishinaabe values, balance outside interests and influences to not jeopardize professional credibility, judgement or competency

The Drug & Alcohol Addictions Worker will possess the following qualifications, skills, experiences, and attributes:

- Addiction and Mental Health Diploma, Social Service Worker (SSW) Diploma, , Completion of a Degree in Social Work (B.S.W.), Bachelor Mental Health and Addictions (B.M.H.A.), Counselling, Psychology, or an equivalent Human Services diploma/degree.
- Certification in Addictions Counselling (ICADC) or other Addictions Counselling related certification or willingness to successfully complete required training.
- Direct addictions counselling experience working with individuals and families that are challenged with Drug and/or Alcohol Addictions
- Demonstrated experience promoting a drug and alcohol and drug-free lifestyles; Promote positive choices and how to identify, understand and overcome personal problems associated with substance abuse
- Demonstrated experience working with clients who identify as LGBTQ+
- Willingness to undertake further training in the addictions field to keep current or upon recommendation
- Provide a clear Vulnerable Sector Check annually
- Must be a member in good standing with a regulated health college as per current standards for practicing social work and addictions counselling; Membership of, or willingness to register with the Canadian Addictions Counsellors Certification Federation

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Deadline: December 11, 2024

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Position: Registered Early Childhood Educator(2)

Accountability: Daycare Manager

Wage: \$53,640 - \$60,960

Employment Status: Full-Time (2 year Contract)

Hours of Work: 34.5 /35 hours

Preferences: MFN Band Members

Circulation Level: Level I

The Daycare Teacher will:

- To supervise the children in free play, in designated programming areas and to guide them in their physical, social, cultural, mental, and emotional development in accordance with the Program Statement of the Mississauga Day Care.
- To search out materials to eliminate a situation when dealing with a child in your care.
- Work with children in groups while retaining sensitivity to each child's individual needs and allowing them to find solutions and alternate ways to explore.
- Carry out programming for the children using How Does Learning Happen, Think, Feel, Act and ELECT documents as the guide.
- To be responsible for the preparation of play areas and daily playground check and provide open ended play materials for explorations; Maintain appropriate day to day liaison with parents as often and possible.
- To attend staff and general meetings and other meetings such as education meetings, if required.
- Keep Program Manager advised of any pertinent information regarding parents, children, or any other issues of concern.
- To be responsible for general duties such as tidying cupboards, checking washroom supplies, washing, and sterilizing equipment
- To be familiar with and follow the Mississauga Day Care Program Statement and the Childcare and Early Years Act 2014.
- To be able to plan to use the "How Does Learning Happen" and other Ministry of Education literature to enhance play and learning experiences.
- To assist the children with Native Culture such as singing, drumming, dancing, and smudging.
- Must be sensitive and responsive to the needs of children, parents, and staff from all cultural backgrounds.
- Must act in a professional manner when carrying out the described job duties.
- Must take all reasonable measures to uphold the regulations and standards as they are outlined in by the College of E.C.E. and Childcare and Early Years Act, Program Statement, Child Abuse Policy, Playground Policy, and the Personnel Policies and Procedures as well as sign off annual policies.
- Must have the skills, knowledge, and experiences to ensure that the objectives and goals of all programs are being implemented.

The Daycare Teacher will possess the following qualifications, skills, experiences, and attributes:

- Post-Secondary Early Childhood Educator Diploma (Registered and in good standing with College of E.C.E.),
- Other Education/in equivalency: Child & Youth Care Diploma/Degree, Recreation & Leisure Services Diploma/Degree, Ontario College of Teachers (OCT)- in good standing.
- Minimum of two (2) years work experience in a Daycare setting would be an asset.
- Must provide Criminal Records Check and Vulnerable Sector Check
- Must have current First Aid and CPR – Infant, Child, Adult Certification
- Must provide a copy of immunization.
- Must be able to lift a minimum of 30 lbs.
- Knowledge of Mississauga First Nation programs and services
- Must have the knowledge of the, "How Does Learning Happen," Think, Feel, Act and ELECT documents.
- Knowledge of Indigenous culture and traditions
- Knowledge of Occupational Health and Safety Act as it applies to the worker.
- Knowledge of the Workplace Hazardous Materials Information System
- Excellent interpersonal, communication, and organizational skills.
- Ability to work independently and within a team environment.
- **Caring, dependable, reliable, and patient.**
- Must be in good physical and mental health.

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Position: Front Line Worker

Salary: \$25.32 hourly

Hours of Work: As needed

Circulation Level: Level I

Accountability: Women's Shelter Manager

Employment Status: Casual Relief

Preferences: MFN Band Members

The Casual Front Line Worker will:

- Prepares and complete daily reports in database; provides advocacy and support to clients and their children in crisis situations both one-on-one and over the telephone; maintains strict confidentiality and adhere to Personnel policies and procedures
- Be supportive and aid those termed as "walk-in" in a manner that is consistent to those who are admitted into the Mississauga Women's Shelter; responds to crisis telephone calls and provide support, information, and intervention according to the request and type of call/caller; assist with meal planning and preparation; conducts general cleaning such as dusting, cleaning windows/ floors and other areas
- Assist clients to set goals, fill in applications for housing, birth certificates, S.I.N, and budgeting etc.; provides education and awareness to women on domestic violence; ensures safety of clients, staff and visitors to the shelter at all times; facilitates and maintain a collaborative and safe work environment; provides in-house orientation to new clients and oversee communal living requirements; creates safety plans with clients and families; ensures windows and doors are locked at all times; completes regular resident status and safety checks
- Contacts appropriate authorities such as the Ontario Provincial Police or child welfare agency when required; provides referrals, support documents and support for discharge; conducts intake and discharge process with clients and their children in crisis
- Maintains level of job requirements by attending training, workshops, seminars, certified programs, and team meetings
- Demonstrates sensitivity to and knowledge of the impacts of woman abuse on women and children; remains to be empathic, non-judgmental, respectful and encourage independent decision making to clientele served; will problem solve in a positive manner

The Casual Front Line Worker will possess the following educational qualifications, skills, experiences, and attributes:

- Minimum of Grade 12 secondary diploma or equivalent. Post-Secondary Diploma in the Social Services or Health preferred
- Experience working with aboriginal people, organizations, and communities; must provide an acceptable Criminal Record Check and Vulnerable Sector Check from the Canadian Police Information Centre (CPIC)
- Class "G" Ontario Driver's License in good standing and be able to travel
- Standard First Aid and CPR/AED; Mental Health 1st Aid (an asset); Life Skills Coach Certification (an asset)
- Must be able to work flexible hours, on-call, and shift work, including weekends, evenings, and holidays
- Excellent verbal and written communication; ability to work in a team environment; ability to effectively analyze situations quickly and apply sound judgement; possess strong conflict resolution and problem-solving skills with the ability to handle stressful situations
- Ability to observe and assess clients, enforce safety regulations and emergency procedures, and apply appropriate behaviour management techniques; maintain confidentiality; be respectful and empathetic; ability to take charge and motivate others; be always professional

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Deadline: December 12, 2024

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Position: Miigwed Binoojiinh Gego

Salary: \$49,753 – \$56,542

Hours of Work: 32 hrs

Circulation Level: Level I

Accountability: Education Director

Employment Status: Full-time (2 year)

Preferences: MFN Band Members

The Miigwed Binoojiinh Gego Mentor will:

- Teach either individuals or small groups of pupils within, or outside the class.
- Develop and adapt conventional teaching methods to meet the individual needs of pupils.
- Use special equipment and facilities, such as audiovisual materials and computers to stimulate interest in learning.
- Collaborate with the classroom teacher to define appropriate activities for the pupils in relation to the curriculum.
- Assess children who have long or short-term learning difficulties and working with colleagues to identify individual pupils' special needs.
- Assist other professionals, such as social workers, speech and language therapists, physiotherapists, and educational psychologists.
- Organize learning outside the classroom in activities such as community visits, school outings or sporting events.
- Assist in severely disabled pupils' personal care/medical needs.
- Behaviour management.
- Advocate on behalf of students in the education system.
- Assist students with improving communication skills, interpersonal skills, social skills, life skills, conflict resolution skills and leadership skills.
- Promote the importance of education to students and parents.
- Promote awareness of academic and behavioral expectations required to succeed.
- Develop and deliver Seven Grandfather teachings to the school community.
- Use traditional resources to motivate students to attend school and excel academically.
- Coordinate traditional seasonal activities with school activities.
- Provide culturally relevant activities in the school for student participation and to promote cultural awareness to the whole school community.
- Prepare reports and correspondence as required; Prepare an annual work plan and monthly reports to supervisor.
- Other duties as required and assigned.

The Miigwed Binoojiinh Gego Mentor will possess the following education, experience, and skill qualifications:

- Post-Secondary Diploma in the Social Work Field. (Social Services, Human Services Diploma)
- One (1) year experience in a counselling role with a First Nation or Aboriginal organization.
- Experience coordinating and facilitating workshops.
- Must have experience and knowledge regarding traditional Anishinaabe teachings, aboriginal history, and understanding of traditional ceremonies.
- Anishinaabemowin fluency or willing to learn is considered an asset.
- Access to Vehicle and valid driver's license as some travel will be required.
- Able to provide a Criminal Reference Check and Vulnerable Sector Check

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FAX: 705-356-1740

Deadline: December 12, 2024

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Position: Community Energy Champion

Salary: \$50,336 - \$57,208

Hours of Work: 32hrs per week

Circulation Level: Level I

Accountability: Lands and Resources Director

Employment Status: Full Time (2 year Contract)

Preferences: MFN Band Members

The Community Energy Champion will perform the following duties:

- Consult with the Housing Coordinator/Infrastructure Manager to assist with the implementation of programs established through Union Gas (Reliance) now Enbridge, Hydro One etc.
- Implement programs through the rebate offers of energy efficient lightbulbs, appliances and utilizing methods of caulking and plastic film to cover windows during winter months to help with heat loss.
- Conduct preliminaries on energy saving measures by continued research on the use of biomass for self-reliance on power generation
- Collected pre and post data during community asset inspections
- Utilize IPAD devices preloaded with APPS such as ESRI's Survey1-2-3, Workforce, and collector. These apps will expedite work orders and will monitor progress and completion in the ARCMAP GIS system
- Responsible for following the CEC Plan in its entirety with potential modification to meet organizational needs.
- Constantly meet tight deadlines.

The Community Energy Champion will possess the following qualifications, skills, experiences, and attributes:

- Diploma in a technical field or related experience surrounding household and commercial energy consumption.
- Working knowledge of Microsoft Office Suite software programs, Outlook, social media, etc.
- Experience conducting household surveys, preparing technical reports, and assessing data.
- Experience working with Aboriginal people, organizations, and communities.
- Must have current First Aid/ CPR Certification
- Must provide a clear Criminal Reference Check (CPIC)
- Must provide a Class "G" Ontario Driver's License in good standing and must be able to travel.
- Must be able to work flexible hours, on-call, and shift work, including weekends and holidays.
- First Nation programs and services and operating regulations
- Knowledge and understanding of Mississauga First Nation and traditional territories.
- Knowledge of Mississauga First Nation Land Code and First Nations Lands Management Act
- Knowledge of the Occupational Health and Safety Act and the Canada Labour Code as it applies to the worker
- Knowledge of MFN environmental health issues
- Knowledge of MFN Lands & Resources Department and MFN

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be in person. If you are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation Attention: Human Resources Department

P.O. Box 1299 Blind River, Ontario P0R1B0

Marked: **CONFIDENTIAL**

EMAIL: hrclerk@mississaugi.com **FAX:** 705-356-1740

Deadline: December 12, 2024

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE

A socially and culturally healthy community where individuals have the opportunity to prosper and to achieve their full potential spiritually, emotionally, mentally, and physically through generous and unselfish support for one another, while pursuing balance and harmony within, with each other, and with Mother Earth.

Dear Members of Mississauga First Nation,

I am writing to formally thank my nominators for position of council. It is with great humility and deep sense of responsibility that I take on this opportunity to serve our community. As a resident of Mississauga First Nation for the past 20 years, I have raised my three boys here, instilling in them the values and traditions that make our culture so rich. I am honored to represent both on and off reserve members, and I am committed to ensuring that every voice is heard and valued.

I believe we must vote on a vision that transcends personal agendas-a vision grounded on prosperity, unity and fairness for all. My aim is to foster an environment where our people can thrive together. It is vital that we establish a council characterized by transparency and a genuine understanding of our customs and traditions, addressing the concerns we face as a community.

I recognize the work ahead of us will be challenging, but firmly believe in the strength and resilience of our people. Together we can achieve great things, and I am excited about the possibilities that lie ahead. Your vote is more than just a mark on a ballot; it is your voice that is an essential step towards creating the future we desire.

Thank you for believing in my vision and this incredible opportunity. Let us unite to realize our goals and enhance the lives of all members of Mississauga First Nation.

Miigwitch

Donna Hoeberg



Please join us for...

Community Christmas Dinner



DECEMBER 11, 2024
5:00PM TO 7:00PM
MISSISSAUGA FIRST NATION
SPORTS COMPLEX



**"STUFF A TRUCK" IN PARTNERSHIP WITH THE
CHILD AND FAMILY SERVICES TEAM.**

**PLEASE BRING A TOY FOR A CHILD OF ANY AGE - THIS WILL
GO TOWARDS OUR CHILDREN IN CARE**

**TRANSPORTATION WILL BE AVAILABLE FOR ELDERS ON
RESERVE - PLEASE CONTACT MAX CHIBLOW**

PHOTOBOOTH WITH SANTA FROM 5:30 TO 6:30

LOCAL CRAFT VENDORS, MUSIC AND ENTERTAINMENT

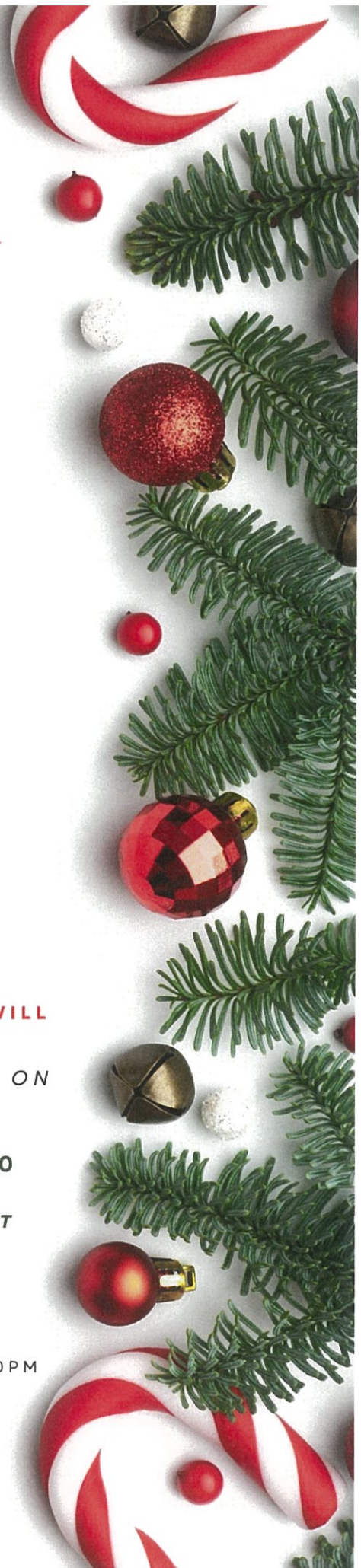


**DINE IN & TAKE OUT OPTIONS AVAILABLE
PLEASE CALL AND PRE ORDER FOR TAKE-OUT - PICK UP AT 5:00PM**



FOR TAKE OUT PLEASE CONTACT:

**JADE FOX - COMMUNITY SUPPORT SERVICE
705 356 1621 EXT 2357
CSSWORKER@MISSISSAUGI.COM**





MISSISSAUGA FIRST NATION
Job Description

Position:	Chiblow Lake Lodge – Contract Manager
Accountability:	Community Economic Development (CED) Department
Circulation:	Level I
Hours of Work:	Seasonal operating hours – To off-season project management
Approved:	November 11, 2024
Deadline to Apply:	December 4, 2024

JOB PURPOSE / SUMMARY

The manager (contractor) assumes the contract management role of the Chiblow Lake Lodge Campground. The role is ideally suited to a couple or family willing to work together to facilitate tasks and duties for the campground's seasonal operations as outlined in the contract. The ideal contractor will possess a combination of general maintenance and light construction experience. The contractor will also be adaptable to modern administrative tasks such as managing bookings, marketing strategies, branding, tracking finances, establishing a social media presence and project management.

KEY JOB FUNCTIONS

- Work flexible hours, particularly during the operating season;
- Perform administrative duties (hardcopy and digital filing, database tracking, correspondence, account management, generate reports, finances, track workplans and project timelines, etc.);
- Facilitate work orders and thrive in a team driven environment;
- Utilize effective planning and communication skills to facilitate duties;
- Manage multiple projects in a deadline driven environment;
- Possess own vehicle and ability to travel as needed;
- Utilize tools and equipment to facilitate maintenance needs;
- Possess workplace certifications (chainsaw operator, WHMIS, First Aid/CPR, etc.);
- Facilitate projects and tasks indicated in work plans that are co-developed with CED staff;
- Develop, maintain and enforce campground policies and procedures, including safety protocols;
- Ensure customer satisfaction by routinely seeking feedback and addressing concerns;
- Develop and implement marketing strategies to attract new clientele;
- Supervise and manage other staff, including sub-contractors, student employees, etc.;
- Perform other related duties as noted in the contract agreement; AND
- Participate in planning activities that review and grow the campground's profile and services.

EDUCATION AND EXPERIENCE

- Grade 12 diploma;
- Education and experience in hotel accommodations and resort management are a definite asset;
- Ability to work flexible hours, particularly in the operating months of April through November;
- Possess excellent planning and communication skills; AND
- Be willing to obtain additional training and certifications as required.

KNOWLEDGE – The contractor(s) are willing to receive training, or be proficient in the following areas.

- Knowledge of the Occupational Health and Safety Act and the Canada Labour Code as it applies to the worker and the work place;
- Ability to read and understand labels and instructions, particularly on the use and application of chemicals, products, equipment, and machinery (i.e. WHIMIS/Workplace Safety); AND

- Knowledge and sensitivity to cultural practices and traditions in the workplace, i.e., smudging, ceremonial fires, etc.

SKILLS – The contractor(s) must demonstrate the following skills.

- Decision making and problem solving;
- Time management and ability to schedule and assign tasks; AND
- Ability to work with little or no supervision while meeting the deliverables of the contract.

PERSONAL ATTRIBUTES - The contractor(s) must demonstrate the following attributes.

- Demonstrate sound work ethics;
- Motivated and willing to learn;
- Enjoy working in various weather conditions; AND
- Strong communication and customer service skills;

PHYSICAL DEMANDS – The physical demands described here are representative of those that must be met by the contractor(s) to successfully perform the essential functions of this job.

- Good physical and mental health;
- Manage a flexible work schedule;
- Several duties of this job require the contractor(s) to reach with hands and arms, speak or hear and use hands or fingers to handle, feel or operate objects, tools, and controls;
- The contractor(s) will also be required to stand, lift, carry, walk, sit, push, pull, bend, kneel, stoop, climb, crawl, and crouch; AND
- Heavy loads may need to be carried and/or transported to various locations;

WORK ENVIRONMENT

- Reasonable accommodation may be made to enable individuals with disabilities to perform their essential job functions;
- Ability to work in various weather conditions;
- Report and address any workplace conditions that may be considered hazardous to the contractor(s), fellow staff, and/or clientele; AND
- Coordinate efforts to manage pests, insects and nuisance wildlife in a humane manner.

DISCLAIMER

This document describes the position currently available and only summarizes its typical functions. This posting is not an exhaustive list of the duties, responsibilities, working conditions or skills required for this position. Mississauga First Nation reserves the right to modify job duties or the job description at any time as per terms listed in the contract. The successful hire will operate as an independent contractor. The contractor will be responsible for filing income as a sole proprietorship in their tax filings.

Please submit a copy of your cover letter, resume and brief outline of a marketing abstract and business strategy you would like to see implemented for the 2025 operating season to:

DEADLINE TO APPLY: DECEMBER 4, 2024

ATTENTION: Jon Cada, Community Economic Development Officer
Mississauga First Nation
64 Park Road P.O. Box 1299
Blind River, ON POR-1B0

CONTACT: E: joncada@mississaugi.com T: 705-356-1621 x2223 F: 705-356-1740



LEARN THE BASICS OF DRIVING

G1 DRIVER'S HANDBOOK STUDY

**Dec 3
2024**

10:00a.m. to 12:00p.m.



**Dec 5
2024**

10:00a.m. to 12:00p.m.



**Dec
10
2024**

10:00p.m. to 12:00p.m.



CONTACT US FOR DETAILS:

Limited spots available
Please contact Melissa register
@ 705-356-1621 Ext 2247



HOLIDAY CRAFTING

GET CRAFTY THIS HOLIDAY SEASON!

JOIN US FOR HOLIDAY CRAFTING WEEK AND
CREATE UNIQUE, HAND MADE GIFTS AND
DECORATIONS.

FUN FOR THE WHOLE FAMILY

Dec. 9th - X-Mas Card Making

Dec 10-11th - X-Mas Greenery

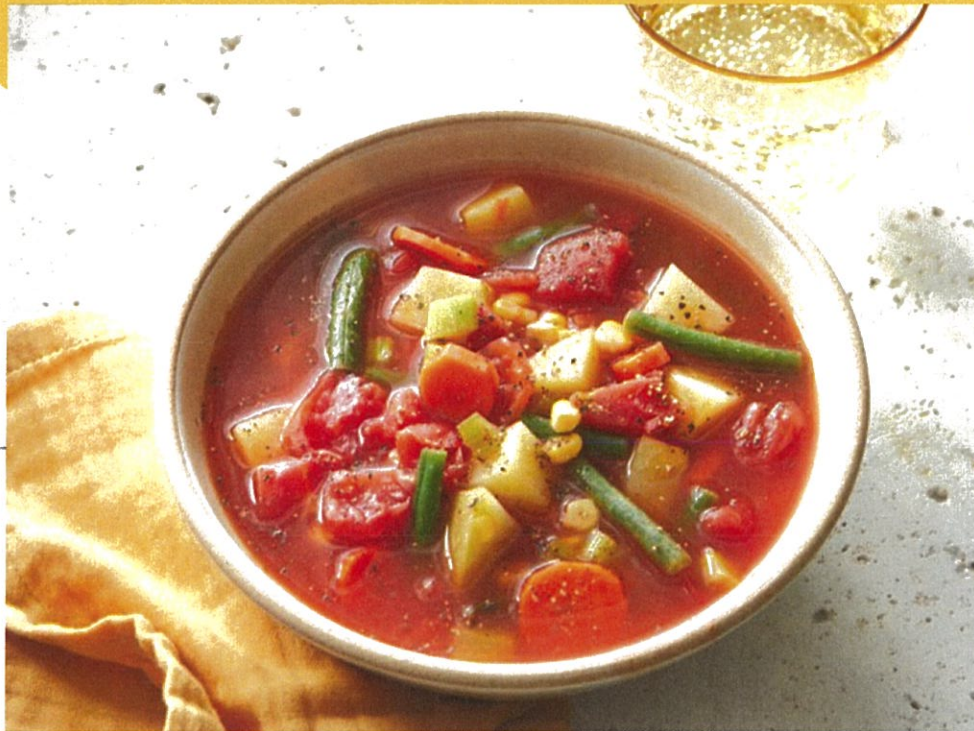
Dec 12th - Beading X-Mas Balls

Dec 13th - X-Mas Baking

10 am - 3 pm daily!

EDUCATION DEPARTMENT

A BOWL OF SOUP, A SIDE OF COMMUNITY



SOUP SOCIAL

SOUP, SOCIALIZE, REPEAT

**EVERY
WEDNESDAY**



148 Village Rd



705-356-1621 Ext 2247



Melissamorningstar@mississauga.com



LITERACY
BASIC
SKILLS



DIGITAL LITERACY

Let's learn about technology
Please register as space is limited



SERVICE WE OFFER:

- Mobile Mastery: Learn how to navigate your smart phone like a pro!
- Vocabulary Boost: Understand tech terms without the jargon
- On-line Safety: Stay safe while surfing the web
- Digital Skill Building: Boost your computer know-how, from sending emails to online shopping.
- Build Confidence: Practice makes perfect. Get hands-on and watch your confidence soar

 melissamorningstar@mississauga.com

 705-356-1621 Ext2247



Mississauga First Nation Education
Department PRESENTS

ENJIIKENDAASANG LEARNING CENTRE

BEGINNERS INDIGENOUS LANGUAGE CLASSES LEVEL I



Is this you? → Are you looking to begin your learning journey with the Anishinaabe language. This course aims to introduce you to Anishinaabemowin sounds and syllables, and basic vocabulary.

**CALL MELISSA FOR MORE
INFORMATION
705-356-16621 EXT 2247**

To register please call, as space is limited.

FINANCIAL LITERACY

FINANCIAL LITERACY —A PERFECT TIME TO
CELEBRATE THE WORK YOU'RE DOING TO
EMPOWER YOURSELF WITH ESSENTIAL, LIFELONG
SKILLS.



A financial literacy program for adult learners

Join Us for Money Matters Workshops for Financial Literacy
Month

This program contains additional information and design
elements to reflect the realities of Indigenous communities in
Canada.

Five workbooks to choose from:

- a. Budgeting and Spending Plans
- b. Banking Basics
- c. Credit and Borrowing
- d. Ways to Save
- e. Smart Shopping



BOOK IN A QUICK CALL

705-356-1621 EXt 2247

melissamorningstar@mississauga.com

ENJIKENDAASANG BOOK CLUB

THE KNOWING

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TANYA TALAGA

Author of the national bestseller *Seven Fallen Feathers*

Description

From Tanya Talaga, the critically acclaimed and award-winning author of *Seven Fallen Feathers*, comes a riveting exploration of her family's story and a retelling of the history of the country we now call Canada

For generations, Indigenous People have known that their family members disappeared, many of them after being sent to residential schools, "Indian hospitals" and asylums through a coordinated system designed to destroy who the First Nations, Métis and Inuit people are. This is one of Canada's greatest open secrets, an unhealed wound that until recently lay hidden by shame and abandonment.

The Knowing is the unfolding of Canadian history unlike anything we have ever read before. Award-winning and bestselling Anishinaabe author Tanya Talaga retells the history of this country as only she can—through an Indigenous lens, beginning with the life of her great-great grandmother Annie

Carpenter and her family as they experienced decades of government- and Church-sanctioned enfranchisement and genocide.

Deeply personal and meticulously researched, *The Knowing* is a seminal unravelling of the centuries-long oppression of Indigenous People that continues to reverberate in these communities today. This book contains 4 interior section openers; black and white map.

**We meet on
Tuesday Evenings
6-8pm**

@ Education Building

**2 Spots
available !**

**Not to late to
join**

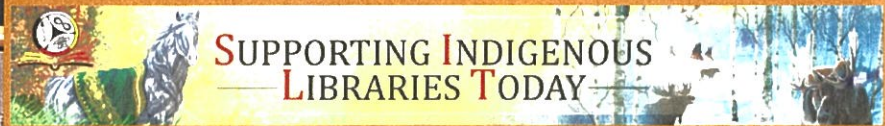
**CALL today to register!
contact Melissa
@ 705-356-1621 Ext 2247**



oodMinds.com

First Nations, Métis, Inuit Books

Bound to Impress



DOOR PRIZES!!
SNACKS AND
REFRESHMENTS

BOOK Fair

GoodMinds will be coming back to the community on December 5th from 11am to 4pm at the Community Hall. Christmas is fast approaching, books make a great gift!



December 5th, 2024

Community Hall



705-356-3455



Jennifer
cyworker@mississauga.com



Families are invited to the

CHRISTMAS *Ball*

Sunday 2:00pm - 4:00pm **15TH** December 2024

MFN Community Hall
**Appetizers, refreshments, spot dance,
pictures, door prize**

Child and Youth Worker 7-12 Jennifer
email: cyworker@mississauga.com
&

Social Service Admin. Meagan
email: ssaa@mississauga.com
Ph: (705)356- 1621 ext.2360



SOCIAL SERVICE DEPARTMENT

**Youth 12-18
Christmas
Dinner**

**RSVP BY
DEC
13TH**

6:00PM @ PIER 17

TUESDAY DECEMBER 17TH

**TRANSPORTATION FROM CHILD AND YOUTH BUILDING
AT 5:45PM
TRANSPORTATION HOME**

Child and Youth Worker Jennifer
Email: cyworker@mississauga.com
Cell: 705-356-3455

Social Service Admin. Meagan
Email: ssaa@mississauga.com
PH: (705) 356-1621 Ext. 2360

MFN Social Services Department

This is a friendly reminder when registering for programming to please use the workers contact information provided on the flyers.

Staffs contact information:

Jade Fox - Community Support Services Worker
cssw@mississauga.com

Christine Owl - Family Resource Coordinator
christine@mississauga.com

Jennifer Jensen - Child and Youth Worker
cyworker@mississauga.com

Rebecca Niganobe - Early Years Worker
eyworker@mississauga.com

Madison Cada - After School Coordinator
aspcoordinator@mississauga.com

Macy Ferrigan - After School Resource Worker
asprworker@mississauga.com

Meagan Wilson - Social Services Admin Assistant
ssaa@mississauga.com
705-356-1621 ext:2360

If you require further information please contact:

Kelly Daybutch, Social Services Manager
kellydaybutch@mississauga.com
705-356-1621 ext:2242

NORDIC POLE FITNESS CLASS



**WEDNESDAY' DECEMBER 4TH
& 18TH @ 12PM .
REGISTRATION IS NEEDED!**

**JOIN IN FOR NORDIC FITNESS
&
PREP FOR A HEALTHY SNACK.**

**T: 705.356.1621. EXT.2216
E: COMMUNITYHEALTHACTIVATOR@MISSISSAUGI.COM**



LINE DANCING

classes starting in December

**Monday 2nd, 16th, 23rd & 30th
@ 6PM**

Some of the songs we will learn!


A Bar Song (tipsy)- Shaboozey

Who's been havin' your boots been under- Shania Twain

Texas Hold'em- Beyonce

& more!

Registration is needed
E: jmorningstar@mississauga.ca
T: 1.705.356.1621 ext. 2216



ELDERS HOLIDAY LIGHT DRIVE

DECEMBER 19TH 6:00 PM

SNACKS & WARM REFRESHMENTS PROVIDED
FESTIVE CLOTHING ENCOURAGE!

REGISTER BY DECEMBER 9TH!

T: 705.356.1621 EXT 2216

E:COMMUNITYHEALTHACTIVATOR@MISSISSAUGI.COM

*° Hello 
December!

HOLIDAYS HUSTLE

*° Hello 
December!

HOLIDAYS HUSTLE



Gingerbread

DECORATING
CHALLENGE

WEDNESDAY DECEMBER 4TH

12PM-1PM & 6PM-7PM

HOUSES WILL BE JUDGED & WINNER WILL BE
ANNOUNCED DECEMBER 20TH

REGISTER BY NOVEMBER 18TH.
COMMUNITYHEALTHACTIVATOR@MISSISSAUGI.ON
705.356.1621 EXT. 2216

DECEMBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT	
1	2 	3 	4  	5 	6 	7 	
8	9 	10 	11 	12 	13 	14 	
15	16 	17 	18 	19 	20 	21 	
22	23 	CHA PROGRAMS Monday's - Chair Fit 12PM / Line Dance 6PM Tuesday's - Yoga 10AM Wednesday's Nordic Pole Dec. 4th & 18th Thursday's Yoga 10 AM December 4th Gingerbread contest 12 PM & 7 PM December 19th Holiday Light Drive 6 PM Register @ 356.1621 ext 2216 or email jmorningstar@mississaugi.com				27 	
29	30 	31 					28 

SENIORS WALKING GROUP

EVERY TUESDAY AT

11:00-12:00 P.M.


MFN SPORTS COMPLEX

LIGHT LUNCH PROVIDED

FOR MORE INFORMATION

CONTACT CHELSEA AT

356-1621 EXT. 2203



Traditional Medicine Teachings

Topic: Dreams

When: Dec. 2/24 at 12-1pm

Where: Activity Room

Band Office

FREE LUNCH PROVIDED

Registration Needed

**For more information or to register please
contact Cheri Boyer Health Educator
healtheducator@mississaugi.com**

705-356-1621 Ext. 2253



ELDER CHRISTMAS TREE

By Meadowsweet Farms

MONDAY DECEMBER 9TH

PLEASE REGISTER BEFORE DECEMBER 6TH

CALL CHELSEA AT 356-1621 EXT.2203 TO
REGISTER OR
CHELSEAGRIMARD@MISSISSAUGI.COM

Everyone Welcome

A top-down view of a dark brown, earthenware-style bowl filled with a vibrant salad. The salad includes halved cherry tomatoes, sliced red onions, green bell peppers, and fresh green herbs like cilantro. The bowl is set against a light-colored, textured wooden background.

Adventures in Cooking

Thursday December 12
11:00- 1:00 p.m.
Red Pine Lodge

Please Register please contact Chelsea at 705-356-
1621 ext. 2203 or email
chelseagrimard@mississauga.com




Footcare

**For Diabetic community
members**

**FRIDAY DEC. 13TH
9:00-4:00 P.M.
BAND OFFICE HEALTH
CENTER**

PLEASE BOOK APPOINTMENT WITH
CHELSEA AT 356-1621 EXT. 2203 OR
CHELSEAGRIMARD@MISSISSAUGI.COM





ADVENTURES IN BAKING

Thursday December 19th
Red Pine Lodge
10:00 a.m.- 1:00 p.m.

Cookie exchange edition

To register contact Chelsea
at
705-356-1621 ext. 2203
