MIGAANIIN



Client and Community Newsletter May 16, 2024



Niigaaniin Hours

Mon-Thurs 9:00-4:30 - Fridays 9:00-4:00

OESP PROGRAM

CHECK YOUR HYDRO BILL FOR OESP EXPIRE

RENEWAL YEARLY

CALL Darrell Jacques

705 356 1621 Ext 2235

ODSP FN WORKER
STACEY ARMSTRONG

Sarmstrong@niigaaniin.com

(705) 356 1621 - EXT 2352

FAX 705-356 0728

Stacey Armstrong is no longer working out of the Niigaaniin Building. Her new location

is

95 Old Trunk Rd
Across from Creekside

LMI COORDINATOR
KRISTEN JACKPINE

LABOUR MARKET INITIATIVE SURVEY

LMI COORDINATOR @MISSISSAUGI.COM

705 356 1621 EXT 2351

"QUOTE OF THE WEEK"

"Happiness is not ready made. It comes from your own actions"

~Dalai Lama XIV~

Income Statements can be filled out in office or emailed before 16th of the month

See ~Kristen Jackpine~

Niigaaniin computer lab open come in to apply for jobs, birth certificate, El, update resume!

Mississanga First Nations LOCAL AREA - JOB OPPORTUNITIES				
Various Positions Available	Garden River FN	until filled		
Various Positions Available	Serpant River FN	unitl filled		
Various Positions Available	Sagamok FN	until filled		
A/P Clerk	NSHN/Blind River	5/22/24		
Cook	MFN Fry/ Blind River	5/30/24		
Grounds Keeper and IT Person	Northshore Health Network/Blind River	5/10/24		
Excavator Operator	Leory's/Blind River	5/16/24		
Barista	The Well/Blind River	5/31/24		
Marketing Coordinator	The Well/Blind River	5/31/24		
Child and Youth Assistant	The Well/Blind River	5/31/24		
Various position	MelWel Lodge/Thessalon	5/30/24		
Summer Student	Canadian Food Inspection/Gov.of Canada/	St. Catharines – May to Sept		
Various positions	NOG/various communities	until filled		
Various positions	Northshore Health Network	until filled		

Other Websites for job postings: Indeed; Linkedin; Google jobs; Job-Bank.gc.ca; employment solutions

Also: Gas Attendants/Cashiers / Casual Parttime - Broken Canoe /ask for Jacquie

• If you are on OW or EI or not working or need training ISETP's can offer you the following: Apprenticeships; Employment Supports/Startup; wage subsidies; Mobility/relocation assistance; Skills enhancement/Direct Course Purchase; Youth Work Experience; Student Employment; Career and Educational development: Self Employment Assistance *

Students – If you are looking for Summer Job positions the Algoma District Services Administration Board are looking for the Following: Child and Youth Worker

Social Services

Mental Health and addictions

Paramedic or even nursing field

Office Administration

If you are interested in any of these positions, please contact Chantal Laferriere at 705-842-3370-ext 254

When applying for any position/job the process involved is: Where do you apply; in person; mail; fax; email or phone. Before applying, <u>please read and follow all the instructions</u> that is required from the employer, or you may be screened out and not get that interview.

If you need help or assistance, you can call Rob our employment Counsellor at 705-356-1621 ext.2237 but please do not wait for the last minute. <u>Call and make an appointment</u>.





Position: Event Coordinator Salary: \$ 44,628 - \$50,702 Hours of Work: 32 hours/week

Circulation Level: Level I

Accountability: Chi-Naakinagewin Director Employment Status: Term (1 year)

Preferences: MFN Band Members

The Event Coordinator will perform the following key job functions:

- Collaborate with community leaders, stakeholders, and staff to conceptualize, plan, and execute events that align with the Nation's cultural values and goals.
- Coordinate all events operations (booking and preparing venue, flyers, merch, audio, etc.)
- Develop and manage event budgets, ensuring cost-effective planning and adherence to financial guidelines.
- Understand requirements and needs of each event, planning the event with attention to financial and time constraints.
- Identify and contract vendors, suppliers, and service providers for events, including catering, entertainment, and equipment rentals.
- Negotiate with vendors to achieve the most favorable terms; research and keep an active directory of Indigenous vendors (catering, decorators, musicians, etc.) and choose the best combination of quality and cost.
- Create detailed event timelines and schedules, coordinate logistics, and ensure all resources are in place for successful event execution.
- Liaise with Mississauga First Nation staff and volunteers ensuring tasks and schedules are established and confirmed before the scheduled event(s). Do final checks on the day of the event before scheduled activities are to start to ensure everything meets standards.
- Foster strong community participation by involving Nation members in event planning and seeking their input and feedback.
- Ensure that events promote and preserve the cultural heritage and traditions of Mississauga First Nation.
- Maintain accurate records and documentation for each event, including attendance, expenses, and feedback for post-event analysis.
- Implement health and safety protocols to ensure the well-being of all participants and attendees during events.
- Gather feedback from attendees and stakeholders to evaluate the success of events and make improvements for future gatherings.
- Attending and overseeing event happenings and acting quickly to resolve problems.
- Coordinate events so that they do not interfere with other local events.
- Complete other duties as assigned that relate to the job.

The Event Coordinator will possess the following qualifications, skills, experiences, and attributes:

- Education in hospitality management, public relations or relevant field is preferred/or 2 years equivalent experience.
- Minimum Grade 12 or GED
- Two (2) years' experience as an event coordinator is an asset.
- Must provide a clear Vulnerable Sector Criminal Records Check
- Valid Class G Driver's License or access to reliable transportation
- Knowledge of Mississauga First Nation programs and services.
- Knowledge and understanding of Aboriginal culture and traditions.
- Knowledge of the Occupational Health and Safety Act and the Canada Labour Code.
- Knowledge of the Workplace Hazardous Materials Information System.
- Good interpersonal, public relations, communication, and organizational skills.
- Excellent time management skills.
- Excellent computer skills with MS Office (i.e., Excel, Word, Access, Teams).
- Ability to work independently and within a team environment.
- Ability to pay attention to detail and ensure accuracy with work.

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews

WALKING IN BALANCE

will be in person. If you are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation Attention: Human Resources Department

P.O. Box 1299 Blind River, Ontario POR1B0

Marked: CONFIDENTIAL

EMAIL: hrclerk@mississaugi.com FAX: 705-356-1740

Deadline: May 24, 2024

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE



Position: Maintenance Custodian

Salary: \$30,446 -\$34,606

Hours of Work: 25 hrs (Part-time)

Circulation Level: Level I

Accountability: Women's Shelter Manager

Employment Status: 2 years contract

Preferences: MFN Band Members

The Maintenance Custodian will perform the following duties:

- Clean, sweeps, mops, scrubs, waxes and polishes floors by hand or machine; cleans carpets, upholstery, and furniture.
- Washes windows, screens, sills, woodwork, doors, desks, walls, and ceilings.
- Dusts all furniture, fixtures and surfaces as required, including door handles, phone handsets and taps.
- Cleans and sanitizes rest rooms.
- Cleans and sanitizes kitchens: sinks, counters, dishes, refrigerators, freezers, dishwashers, and stoves.
- Monitor building security and safety by performing such tasks as locking doors and windows and checking electrical appliances use to ensure that hazards are not created.
- Collects and disposes of waste and recyclables.
- Shovel snow, maintains outside walkways, applies sand/salt as necessary and assists in keeping outside premises in an orderly condition.
- Perform some repairs and maintenance of buildings by patching walls and doors, painting walls and trim, replaces fixtures and partitions, and replaces damages ceiling and floors tiles, repairs carpet.
- Ensures maintenance of shelter equipment including vehicles; Maintains logbooks and inspection manuals where required.
- Set up, arrange, or remove decorations, tables, chairs, ladders to prepare facilities for classes, programs, and events.
- Maintain strict confidentiality and adhere to Personnel policies and procedures.
- Maintain level of job requirements by attending training, workshops, seminars, certified programs, and team meetings.
- Performs other duties as assigned which are unplanned and of a transient nature and are consistent with the above job summary and duties.

The Maintenance Custodian will possess the following qualifications, skills, experiences, and attributes:

- Grade 12 or equivalent.
- Experience in custodial, building maintenance or as a general labourer.
- Must provide clear Vulnerable Reference Check from the Canadian Police Information Center (CPIC).
- Knowledge of Occupational Health and Safety Act, as it applies to the worker.
- Knowledge of the Workplace Hazardous Materials Information System.
- Knowledge and sensitive to cultural practices and traditions in the workplace, i.e., smudging.
- Ability to handle stressful situations; strong organizational, time management skills.
- Ability to take initiative and work independently; ability to meet deadlines and work flexible hours.
- Effective verbal and communication skills; good time management skills; ability to work with little or no supervision.

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be in person. If you are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation Attention: Human Resources Department

P.O. Box 1299 Blind River, Ontario POR1B0

Marked: CONFIDENTIAL

EMAIL: hrclerk@mississaugi.com FAX: 705-356-1740

Deadline: May 27, 2024

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE



Position: Daycare Teacher (RECE qualified)

<u>Wage:</u> \$53,640 - \$60,960 <u>Hours of Work</u>: 34.5 /35 hours

Preferences: MFN Band Members

Accountability: Daycare Manager

Employment Status: Full-time (2 year)

Circulation Level: Level I

The Daycare Teacher will:

- To supervise the children in free play, in designated programming areas and to guide them in their physical, social, cultural, mental, and emotional development in accordance with the Program Statement of the Mississauga Day Care.
- To search out materials to eliminate a situation when dealing with a child in your care.
- Work with children in groups while retaining sensitivity to each child's individual needs and allowing them to find solutions and alternate ways to explore.
- Carry out programming for the children using How Does Learning Happen, Think, Feel, Act and ELECT documents as the guide.
- To be responsible for the preparation of play areas and daily playground check and provide open ended play materials for explorations; Maintain appropriate day to day liaison with parents as often and possible.
- To attend staff and general meetings and other meetings such as education meetings, if required.
- Keep Program Manager advised of any pertinent information regarding parents, children, or any other issues of concern.
- To be responsible for general duties such as tidying cupboards, checking washroom supplies, washing, and sterilizing equipment
- To be familiar with and follow the Mississauga Day Care Program Statement and the Childcare and Early Years Act 2014.
- To be able to plan to use the "How Does Learning Happen" and other Ministry of Education literature to enhance play and learning experiences.
- To assist the children with Native Culture such as singing, drumming, dancing, and smudging.
- Must be sensitive and responsive to the needs of children, parents, and staff from all cultural backgrounds.
- Must act in a professional manner when carrying out the described job duties.
- Must take all reasonable measures to uphold the regulations and standards as they are outlined in by the College of E.C.E. and Childcare and Early Years Act, Program Statement, Child Abuse Policy, Playground Policy, and the Personnel Policies and Procedures as well as sign off annual policies.
- Must have the skills, knowledge, and experiences to ensure that the objectives and goals of all programs are being
 implemented.

The Daycare Teacher will possess the following qualifications, skills, experiences, and attributes:

- Post-Secondary Early Childhood Educator Diploma (Registered and in good standing with College of E.C.E)
- Minimum of two (2) years work experience in a Daycare setting would be an asset.
- Must provide Criminal Records Check and Vulnerable Sector Check
- Must have current First Aid and CPR Infant, Child, Adult Certification
- Must provide a copy of immunization.
- Must be able to lift a minimum of 30 lbs.
- Knowledge of Mississauga First Nation programs and services
- Must have the knowledge of the, "How Does Learning Happen," Think, Feel, Act and ELECT documents.
- Knowledge of Aboriginal culture and traditions
- Knowledge of Occupational Health and Safety Act as it applies to the worker.
- Knowledge of the Workplace Hazardous Materials Information System
- Excellent interpersonal, communication, and organizational skills.
- Ability to work independently and within a team environment.
- Caring, dependable, reliable, and patient.
- Must be in good physical and mental health.

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job posting. If you are a member of MFN or of Indigenous descent, please include this information in your cover letter. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be in person. If you would like a copy of the full job description and/or are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation

P.O. Box 1299 Blind River, Ontario POR1BO Attention: Human Resources Department

Marked: CONFIDENTIAL

EMAIL: hrclerk@mississaugi.com FAX: 705-356-1740

Deadline: May 28, 2024

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE



Position: Projects Engagement Coordinator

<u>Salary:</u> \$ 60,719 – \$69,006 <u>Hours of Work</u>: 32 hours/week

Circulation Level: Level I

Accountability: Lands and Resources Director

<u>Employment Status</u>: 5 years contract <u>Preferences</u>: MFN Band Members

The Projects Engagement Coordinator will perform the following duties:

- Lead day-to-day Project engagement activities, understanding and knowledge of Class Environmental Assessment for Minor Transmission Facilities
- Budget, monitor and expend within MFN Finance Policy and Hydro One approved travel, meeting rates
- Coordinate and support specific engagement activities related to each Project such as Project Engagement, Community
 Engagement, attend all engagement sessions including Public Information Sessions and possibly at other First Nation Information
 sessions as a partner,
- Collaborate with Hydro One to support dissemination of project information to First Nation leadership community members and possible other Anishinabek Nations/social media.
- Establish a format to collect comments, issues and concerns from Community and share with Hydro One where appropriate.
- Collaborate with Hydro One, Niigaaniin ISETS Employment Coordinator to maximize contracting and employment opportunities on Projects.
- Develop and maintain a collaborative relationship with Hydro One to ensure timely flow of relevant information from both parties.
- Follow-up with Hydro One in support of information requests received from Community leadership and members.
- Organize and participate in meetings with community representatives, Chief and Council, MFN Lands & Resources Committee, Elders & youth, respond to any questions (verbal or in writing) as they relate to the Hydro One Transmission Corridor Project
- Attend field, mandatory training for Environmental Monitoring or any required technical training, worksite visits as agreed upon.
- Meet at least monthly with Hydro One's key contact person (and Waasmoowin Energy Corporation)
- Respond to Hydro One's information requests and Waasmoowin Energy Corporation
- Implement, manage, and administer the Agreement(s), Health, and Safety Program
- Other engagement-related activities as required throughout the process, which may include Pow Wows, local information sessions i.e. Secondary School, Career Fairs, health fairs.

The Projects Engagement Coordinator will possess the following qualifications, skills, experiences, and attributes:

- Lands and Resources/Environmental diploma from a Community College or equivalent and minimum of three years work related experience.
- Must have a Valid Class "G" driver's license, use of a vehicle and certification to operate a boat, ATV and side-by-side
- Maybe required to work alone with minimal guidance/supervision.
- Knowledge of provincial and federal Environmental Assessments Acts and Impact Assessments
- Tolerance for working in outdoor environments, prolonged walking and standing on various terrains in a wide range of weather conditions,
- Exhibit strong attention to detail, Hydro One Terminology with a proven ability to follow specific instructions.
- Organizing and planning community engagement sessions, facilitating and on occasion negotiate, briefing notes etc.
- Familiar with the use of modern digital devices (iPads, computers, cameras, and GPS devices)
- Familiar or willing to learn the following software: Microsoft Access, Word, Excel and CoPilot and or Project Management software.
- Familiar with Hydro One Corporate structure, Aboriginal Liaison division, Ministry of Energy & the Independent Electrical System Operator, Ministry of Natural Resources/Forestry and general knowledge of various acts such as the Species at Risk Act, Fisheries Act and Environmental Laws as they apply.
- Knowledge of other Aboriginal owned corporate structures in the Renewable Energy Sector
- Be free of any physical, emotional, or mental condition which might adversely affect.
- Be honest and trustworthy; respectful; be flexible.
- · Ability to maintain a high degree of confidentiality; Possess cultural awareness and sensitivity.
- Demonstrate sound work ethics.
- Ability to take initiative, meet deadlines and work flexible hours.
- Ability to facilitate team and maintain multi-disciplinary team environment.

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews

WALKING IN BALANCE

will be in person. If you are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation Attention: Human Resources Department

P.O. Box 1299 Blind River, Ontario POR1B0

Marked: CONFIDENTIAL

EMAIL: hrclerk@mississaugi.com FAX: 705-356-1740

Deadline: May 31, 2024

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE



Position: Director of Operations
Salary: \$98,725 - \$112,186
Hours of Work: 32 hours
Circulation Level: Level I

Accountability: Chief and Council
Employment Status: 2 years contract
Preferences: MFN Band Members

The Director of Operations will perform the following duties:

- Participates in financial resources and policy negotiations with provincial and /or federal and /or municipal departments, ministries and agencies as directed.
- Maintains regular contact with external financial advisors and auditors.
- Oversees finance and administration attendance for hours for payroll.
- Continuously monitors expenditures against the approved budget and recommends budget modifications to Chief and Council as appropriate.
- Provides regular and mandatory reporting on a monthly and annual basis to Chief and Council and Government agencies.
- Ensures that required financial reports respecting external government grants and contributions are prepared and submitted.
- Meets with and consults with Senior Management team on a regular basis collectively and individually.
- Meets with and consults with staff on a regular basis collectively, and individually.
- The Director of Operations shall participate with Chief and Council in developing a vision and strategic plan to guide the Mississauga First Nation in achieving successful results of the overall budgets and financial situations of the Mississauga Band.
- Provide direction and assistance to senior managers regarding human resource issues.
- Conducts employee performance appraisals on senior management, executive assistants on an annual basis.
- Responsible for administration of personnel in accordance with personnel policy/ procedures including monitoring relevant labour laws, drafting of policy amendments, supervisions of personnel records system, and related recommendations to council on recruitment, appeals, compensation, evaluation, and discipline of employees.
- Acts as a role model to other staff in the day-to-day execution of responsibilities of the position.
- Meets with and advises Chief and Council as directed.
- Represents Mississauga First Nation at conferences and forums as directed.
- Meets with and consults with federal and provincial officers responsible for funding as directed.
- Network and develop positive relationships with all levels of government and private sectors to ensure the optimum level of services is being provided to the Mississauga First Nation Band.

The Director of Operations will possess the following qualifications, skills, experiences, and attributes:

- Post-secondary graduate of Business Administration or Public Administration.
- Five (5) years of strong finance and management experience.
- Must provide a clear Criminal Reference Check from the Canadian Police Information Center (CPIC) and bondable.
- Must have Class "G" Ontario Driver's License in good standing and be able to travel.
- Must be able to meet deadlines, work flexible hours and/or attend emergency situations.
- Generally accepted auditing standards, principles, and practices.
- Business and audit related software applications and tools, including Microsoft Office.
- Must have knowledge of the Ojibway culture and traditions and significant characteristics of the social structures of Mississauga First Nation.
- Financial management and analysis; An understanding of relevant legislation, governance, policies, and procedures.
- An understanding of the northern and first nation economic, cultural, and political environment.
- Knowledge of Occupational Health and Safety legislation, standards, and best practices.
- Knowledge of the Workplace Hazardous Materials Information System.
- Leading or conducting assessments of complex business processes and operations.
- Relate effectively and supervise staff as a diplomatic and flexible team player.
- Must be able to exercise supervisory responsibility for all staff in a team environment.
- Project management skills that support strategic and operational planning/implementation.
- Experience conducting strategic audits and developing advisory plans.

WALKING IN BALANCE

- Experience conducting audit projects, preparing audit reports, and providing advice to others.
- Change management skills to introduce innovative approaches to current practices.
- Relationship management skills to maintain relationships with clients and stakeholders, internal and external.
- Express ideas clearly and prepare technical reports and recommendations.
- Must work effectively with management and staff of other programs and/agencies.
- Provide direction and assistance to all employees through the approved chain of command.
- Ability to oversee department staff and provide guidance, direction, and mentorship.
- Identify areas of improvement and resolve issues in a timely manner.
- Presentation skills to provide explanation of complex issues and strategies.
- · An effective leader.
- Strong interpersonal and influencing/negotiation.
- Be honest, trustworthy, and respectful.
- Possess cultural awareness and sensitivity.
- Possess a calm demeanor in responding to customers.
- Demonstrate sound work ethics.

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be in person. If you are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation Attention: Human Resources Department

P.O. Box 1299 Blind River, Ontario POR1B0

Marked: CONFIDENTIAL

EMAIL: hrclerk@mississaugi.com FAX: 705-356-1740

Deadline: Until position filled.

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE



Position: Front Line Worker

Salary: \$25.32 hourly
Hours of Work: As needed
Circulation Level: Level I

Accountability: Women's Shelter Manager

<u>Employment Status</u>: Casual Relief <u>Preferences</u>: MFN Band Members

The Casual Front Line Worker will:

- Prepares and complete daily reports in database; provides advocacy and support to clients and their children in crisis
 situations both one-on-one and over the telephone; maintains strict confidentiality and adhere to Personnel policies and
 procedures
- Be supportive and aid those termed as "walk-in" in a manner that is consistent to those who are admitted into the Mississauga Women's Shelter; responds to crisis telephone calls and provide support, information, and intervention according to the request and type of call/caller; assist with meal planning and preparation; conducts general cleaning such as dusting, cleaning windows/ floors and other areas
- Assist clients to set goals, fill in applications for housing, birth certificates, S.I.N, and budgeting etc.; provides education and
 awareness to women on domestic violence; ensures safety of clients, staff and visitors to the shelter at all times; facilitates
 and maintain a collaborative and safe work environment; provides in-house orientation to new clients and oversee
 communal living requirements; creates safety plans with clients and families; ensures windows and doors are locked at all
 times; completes regular resident status and safety checks
- Contacts appropriate authorities such as the Ontario Provincial Police or child welfare agency when required; provides
 referrals, support documents and support for discharge; conducts intake and discharge process with clients and their
 children in crisis
- Maintains level of job requirements by attending training, workshops, seminars, certified programs, and team meetings
- Demonstrates sensitivity to and knowledge of the impacts of woman abuse on women and children; remains to be empathic, non-judgmental, respectful and encourage independent decision making to clientele served; will problem solve in a positive manner

The Casual Front Line Worker will possess the following educational qualifications, skills, experiences, and attributes:

- Minimum of Grade 12 secondary diploma or equivalent. Post-Secondary Diploma in the Social Services or Health preferred
- Experience working with aboriginal people, organizations, and communities; must provide an acceptable Criminal Record Check and Vulnerable Sector Check from the Canadian Police Information Centre (CPIC)
- Class "G" Ontario Driver's License in good standing and be able to travel
- Standard First Aid and CPR/AED; Mental Health 1St Aid (an asset); Life Skills Coach Certification (an asset)
- Must be able to work flexible hours, on-call, and shift work, including weekends, evenings, and holidays
- Excellent verbal and written communication; ability to work in a team environment; ability to effectively analyze situations
 quickly and apply sound judgement; possess strong conflict resolution and problem-solving skills with the ability to handle
 stressful situations
- Ability to observe and assess clients, enforce safety regulations and emergency procedures, and apply appropriate behaviour management techniques; maintain confidentiality; be respectful and empathetic; ability to take charge and motivate others; be always professional

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be in person. If you would like a copy of the full job description and/or are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation

P.O. Box 1299 Blind River, Ontario POR1B0 Attention: Human Resources Department

Marked: CONFIDENTIAL

EMAIL: hrclerk@mississaugi.com FAX: 705-356-1740

Deadline: Until position is filled

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE



Position: Back-Up Receptionist

(Admin & Health Dept)

Salary: \$23.42 hourly

Hours of Work: As needed

Circulation Level: Level I

Accountability: Finance Director

Employment Status: Casual

Preferences: MFN Band Members

The Back-Up Receptionist will:

- Receive all incoming telephone calls and visits in person and direct all inquiries and persons appropriately and with courtesy.
- To receive and record all incoming and outgoing mail, open and distribute it to the appropriate staff, affix appropriate postage and ensure proper handling, photocopying of mail as needed.
- Be aware of and as required and requested to provide information about all staff employees' whereabouts.
- As needed and requested, order appropriate storage, distribution, and use of office supplies (i.e., pens, writing pads, staplers/staples, 3-hole punch) stationery and standard agency forms.
- Maintain booking schedule for Council Chambers using Outlook monitoring, community hall rental, van and bus rental, cultural center.
- Perform secretarial and clerical duties of photocopying, faxing, typing, and telephoning.
- Make travel arrangements and maintain travel itineraries for all staff, when required.
- Responsible for drafting letters and any other correspondence related to office administration.
- Ensure confidentiality and safekeeping of all the organization's records, forms, and documents.
- Assist Housing and Property Manager with receipt of rent monies when required.
- Update employee telephone and email listing for all staff and Chief and Council.
- Receive money, prepare invoices, and log payments for photocopying/ facsimile transmissions for public and forward to Finance Clerk and place in safe.
- Responsible for and maintaining Visitor Logbook; Employee Sign In / Out Daily logbook.
- Conduct themselves in a professionally appropriate manner; and any other duties are required.

The Back-Up Receptionist will possess the following qualifications, skills, experiences, and attributes:

- Certificate and/or diploma in secretarial and office services with minimum of two (2) year related experience.
- Experience working with aboriginal people, organizations, and communities.
- Must provide a clear Criminal Records Check.
- Knowledge of Mississauga First Nation programs and services; understanding of Aboriginal culture and traditions.
- Knowledge of the Occupational Health and Safety Act and the Canada Labour Code as it applies to the worker.
- Good interpersonal skills; good public relations; good communication/ organizational skills.
- Excellent time management skills; excellent computer skills with MS Office including Excel, Word, Access.
- Ability to work independently and within a team environment; and ability to pay attention to detail and ensure accuracy with work.

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be in person. If you would like a copy of the full job description and/or are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation

P.O. Box 1299 Blind River, Ontario POR1B0

Attention: Human Resources Clerk

Marked: CONFIDENTIAL

EMAIL: hrclerk@mississaugi.com FAX: 705-356-1740

Deadline: Until position is filled

Thank you to all applicants; however, only those selected for an interview will be contacted.

WALKING IN BALANCE

Summer Student positions

are now open



Please see the postings

Day Camp Supervisor (1)

Day Camp Workers (4)

Public Works(Infrastructure (3)

Chiblow Lake Lodge (1)

Sports Complex (1)

Special Events Planner Assistant (1)

Cultural/Pow Wow Assistant (1)

Lands and Resources (6)



Please remember to include - Cover Letter, Resume and 3 references

Closing date for positions are

Friday May 31, 2024 for "Lands and Resources" and Friday June 7, 2024 for the rest

By 4:00 pm





Position:	Lands & Resources Student IYWEP - 1 Position	
Accountability:	Lands and Natural Resources Director	
Circulation:	Level I	
Program:	Indigenous Youth Work Exchange Program	
Employment Status:	Summer Employment – Tentatively 8-12 weeks	
Hours of Work:	32 hours per week	
Preferences	Mississauga Band Member	
Tentative Start Date	June 10, 2024 (Post-Secondary); July 2, 2024 (Secondary)	

JOB PURPOSE

The project objective of the Indigenous Youth Work Exchange Program (AYWEP) is to provide an Indigenous Youth with advanced training, job skills, experience and networks to support future career opportunities in natural resources and/or the Ontario Public Service (OPS). In addition, the Program enables Aboriginal Youth to positively contribute to the economy and sustainability of our communities/regions.

SCOPE

The Lands and Resources Student will report to the Lands and Resources Director or designate for direction in fulfilling various tasks related to Lands and Natural Resources within MFN as needed.

KEY JOB FUNCTIONS

- · Ensures confidentiality and safekeeping of all personnel policies, records, and documents
- Conducts themselves in a professionally appropriate manner at all times
- Assist in assessing and documenting Mississauga First Nation's Lands and Natural Resources
- Assist with implementing MFN Forest Management Plan
- Assist in conducting various field work as it relates to Natural Resources such as timber cruising, trail location, Species at Risk, Fish and Wildlife monitoring via permit issuance
- Assist with the Tree Marking Program
- Assist with future forestry contract programs
- Assist with maintaining MFN Geographic Information System by manipulating and adding data to current mapping projects and knowledge of Global Positioning System for data collection
- Participates in meetings with Lands and Resources committee and with Elders in MFN community
- Assist with updating First Nation values as it pertains to taking care of MFN lands and resources
- Other duties and training as it relates to the development of MFN's Lands and Resources Program and participate in special projects as they relate to renewable energy.

Eligible Student Participants

To be eligible to participate in the Aboriginal Youth Work Exchange Program (AYWEP), individuals must:

- Preference will be given to students enrolled or expresses an interest in a Natural Resource or an Environmental Studies program at an Ontario University or College
- A resident of Ontario
- · Legally able to work in Canada
- Must be between the ages of 15-24 (29 if a person with a disability) at the time of hire
- · Able to self-identify as Aboriginal
- Has been registered as a full-time student in the previous academic year and intends to return to school on a full-time basis in the next academic year

Knowledge

- Knowledge in computers and software packages
- Knowledge of the use of recreational equipment (boats, ATV, and snowmobile) would be an asset

Skills

- Team building
- · Time effectiveness and ability to prioritize tasks
- Problem solving
- Effective verbal and listening communication skills
- Time management skills,
- Organizational skills.

Personal Attributes

- Must be honest and trustworthy
- Must be respectful
- Must possess cultural awareness and sensitivity
- Must be flexible
- · Must demonstrate sound work ethics.

Other Qualifications

- Must be willing to obtain or in possession of First Aid/CPR
- Must be willing to obtain Workplace Hazardous Material Information System (WHMIS) training
- Must be able to provide proof of a Social Insurance Number upon hiring

Work Site Location:

Mississauga First Nation Dreamcatcher Complex

TO APPLY:

Customize your cover letter and resume to the duties, experience, expectations and qualifications listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. All interviews will be in person. Interested applicants may submit their covering letter, resume, three (3) work related references and proof of Student Eligibility Requirements to:

MAIL: Mississauga First Nation

PO Box 1299

Blind River ON P0R 1B0 Attention: Robert Morningstar

EMAIL: robertmorningstar@mississaugi.com

FAX: 705-356-1740

Deadline: Friday, May 31, 2024

Chi-Miigwetch for applying, but only those granted an interview will be contacted.



Position:	Lands & Resources Stewardship Crew Leader – 1 Position	
Accountability:	Lands and Natural Resources Manager	
Circulation:	Level I	
Program:	Indigenous Youth Work Exchange Program	
Employment Status:	Summer Employment – Tentatively 8-12 weeks	
Hours of Work:	32 hours per week	
Preferences	Mississauga Band Member	
Tentative Start Date	June 10, 2024 (Post-Secondary); July 2, 2024 (Secondary)	

JOB PURPOSE

The project objective of the Indigenous Youth Work Exchange Program (AYWEP) is to provide an Indigenous Youth with advanced training, job skills, experience, leadership, supervisory skills and networks to support future career opportunities in natural resources and/or the Ontario Public Service (OPS). In addition, the Program enables Aboriginal Youth to positively contribute to the economy and sustainability of our communities/regions.

SCOPE

The Lands and Resources Stewardship Crew Leader will report to the Lands and Resources Director or designate for direction in fulfilling various tasks related to Lands and Natural Resources within MFN as needed.

KEY JOB FUNCTIONS

- Ensures confidentiality and safekeeping of all personnel policies, records, and documents
- Conducts themselves in a professionally appropriate manner at all times
- Supervise & Assist in assessing and documenting Mississauga First Nation's Lands and Natural Resources
- Supervise & Assist with implementing MFN Forest Management Plan
- Supervise & Assist in conducting various field work as it relates to Natural Resources such as timber cruising, trail location, Species at Risk, Fish and Wildlife monitoring via permit issuance
- Supervise & Assist with future forestry contract programs, land stewardship, trail maintenance, food security, fishery assistants
- Supervise &Assist with updating First Nation values as it pertains to taking care of MFN lands and resources
- Other duties and training as it relates to the development of MFN's Lands and Resources
 Program, land stewardship programs, Mississagi Park operations and special lands projects as
 they relate to renewable energy

Eligible Student Participants

To be eligible to participate in the Aboriginal Youth Work Exchange Program (AYWEP), individuals must:

- Preference will be given to students enrolled in a Natural Resource or an Environmental Studies program at an Ontario University or College or an interest in Lands & Resources
- A resident of Ontario
- Legally able to work in Canada
- Must be between the ages of 15-24 (29 if a person with a disability) at the time of hire
- Able to self-identify as Aboriginal
- Has been registered as a full-time student in the previous academic year and intends to return to school on a full-time basis in the next academic year

Knowledge

Knowledge and use of outdoor equipment including shovels, axes, rakes

Skills

- Team building
- · Time effectiveness and ability to prioritize tasks
- Problem solving
- Effective verbal and listening communication skills
- Time management skills.
- Organizational skills.

Personal Attributes

- · Must be honest and trustworthy
- Must be respectful
- Must possess cultural awareness and sensitivity
- Must be flexible
- Must demonstrate sound work ethics.

Other Qualifications

- Must be willing to obtain or in possession of First Aid/CPR
- Must be willing to obtain Workplace Hazardous Material Information System (WHMIS) training
- Must have a valid Class G1, G2 or G Driver's License
- Must be able to provide proof of a Social Insurance Number upon hiring

Work Site Location:

Mississauga First Nation Dreamcatcher Complex

TO APPLY:

Customize your cover letter and resume to the duties, experience, expectations and qualifications listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. All interviews will be in person. Interested applicants may submit their covering letter, resume, three (3) work related references and proof of Student Eligibility Requirements to:

MAIL: Mississauga First Nation

PO Box 1299

Blind River ON P0R 1B0 Attention: Robert Morningstar

EMAIL: robertmorningstar@mississaugi.com

FAX: 705-356-1740

Deadline: Friday, May 31, 2024

Chi-Miigwetch for applying, but only those granted an interview will be contacted.



Position:	Crewmembers Stewardship Crew – 4 Positions	
Accountability:	Lands and Natural Resources Manager	
Circulation:	Level I	
Program:	Indigenous Youth Work Exchange Program	
Employment Status:	Summer Employment - Tentatively 8-12 weeks	
Hours of Work:	32 hours per week	
Preferences	Mississauga Band Member	
Tentative Start Date	June 10, 2024 (Post-Secondary); July 2, 2024 (Secondary)	

JOB PURPOSE

The project objective of the Indigenous Youth Work Exchange Program (AYWEP) is to provide an Indigenous Youth with advanced training, job skills, experience and networks to support future career opportunities in natural resources and/or the Ontario Public Service (OPS). In addition, the Program enables Aboriginal Youth to positively contribute to the economy and sustainability of our communities/regions.

SCOPE

The Lands and Resources Field Crew will report to the Lands and Resources Stewardship Crewleader or designate for direction in fulfilling various tasks related to Lands and Natural Resources within MFN as needed.

KEY JOB FUNCTIONS

- Ensures confidentiality and safekeeping of all personnel policies, records, and documents
- Conducts themselves in a professionally appropriate manner at all times
- · Assist in assessing and documenting Mississauga First Nation's Lands and Natural Resources
- Assist in conducting various field work as it relates to Natural Resources such as timber cruising, trail location, Species at Risk, Fish and Wildlife monitoring via permit issuance
- Assist with future forestry contract programs, land stewardship, trail maintenance, food security, fishery assistants
- Assist with updating First Nation values as it pertains to taking care of MFN lands and resources
- Other duties and training as it relates to the development of MFN's Lands and Resources Program, land stewardship programs and Mississagi Park & special lands projects

Eligible Student Participants

To be eligible to participate in the Aboriginal Youth Work Exchange Program (AYWEP), individuals must:

- Preference will be given to students enrolled in a Natural Resource or an Environmental Studies program at an Ontario University or College or an interest in Lands & Resources
- · A resident of Ontario
- Legally able to work in Canada
- Must be between the ages of 15-24 (29 if a person with a disability) at the time of hire
- Able to self-identify as Aboriginal
- Has been registered as a full-time student in the previous academic year and intends to return to school on a full-time basis in the next academic year

Knowledge

· Knowledge and use of outdoor equipment including shovels, axes, rakes

Skills

Team building

- Time effectiveness and ability to prioritize tasks
- Problem solving
- Effective verbal and listening communication skills
- Time management skills,
- Organizational skills.

Personal Attributes

- Must be honest and trustworthy
- Must be respectful
- Must possess cultural awareness and sensitivity
- Must be flexible
- Must demonstrate sound work ethics.

Other Qualifications

- Must be willing to obtain or in possession of First Aid/CPR
- · Must be willing to obtain Workplace Hazardous Material Information System (WHMIS) training
- Must be able to provide proof of a Social Insurance Number upon hiring

Work Site Location:

Mississauga First Nation Dreamcatcher Complex

TO APPLY:

Customize your cover letter and resume to the duties, experience, expectations and qualifications listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. All interviews will be in person. Interested applicants may submit their covering letter, resume, three (3) work related references and proof of Student Eligibility Requirements to:

MAIL: Mississauga First Nation

PO Box 1299

Blind River ON P0R 1B0 Attention: Robert Morningstar

EMAIL: robertmorningstar@mississaugi.com

FAX: 705-356-1740

Deadline: Friday, May 31, 2024

Chi-Miigwetch for applying, but only those granted an interview will be contacted.



Position: Day Camp Supervisor

I position Hours of Work: 32 hrs/week

Circulation Level: 1

Accountability: Youth Coordinator and Employment Counsellor

Employment Status: Summer Student - 10 weeks June 17 to August 23, 2024

Preferences: MFN Band Members must be a post

Secondary student

Job purpose

Promote the importance of summer safety for the well being of Mississauga First Nation children aged 5-12 years by providing cultural, educational, recreational programs and activities in a safe and enjoyable environment.

Duties and responsibilities

- To work directly with the Youth Coordinator in planning and preparing activities for the summer day camp program.
- To carry out day to day operations of the summer day camp program when required by Youth Coordinator.
- Evaluate and monitor Day Camp student workers throughout the summer months.
- To maintain appropriate contact with parents when needed, and obtaining permission for special field trips.
- To assist the coordinator with the registration of children.
- To interact with the children in a positive and appropriate manner and to ensure a safe environment is provided at all times.
- Attend supervisor meetings.
- Evaluate Day Camp student workers upon completion of summer Day Camp Program.
- Prepare healthy snacks for children as necessary.

Qualifications

- Must be a Post Secondary Student returning to full time studies in the fall.
- · Ability to work flexible hours.
- Must be a positive role model in the community.
- · Good supervisory, organizational and interpersonal skills.
- · Must enjoy working outdoors.
- Must have the ability to work constructively with children, parents and co-workers.
- Must sign a "Confidential Agreement".
- Must provide a "Clear Criminal Record Check."

To apply: customize your cover letter and resume to the duties and experience, expectations and qualifications listed on the job ad. Using concrete examples, you show how you demonstrated the requirements for this job. We rely on the information you provide to us in your applications during screening. Only the successful candidate will receive an interview and will be notified of such. Please note that all interviews will be in person unless otherwise arranged. Remember when applying please submit the following your cover letter, tesume and (3) work related references to the following:

Interested applicants may submit their resume and cover letter to:

Robert Morningstar – Employment Counsellor Mississauga First Nation P.O. Box 1299 Blind River, ON POR 1B0 robertmorningstar@mississaugi.com

Fax: 705-356-1740

Deadline: Friday, June 7, 2024 at 4:00pm



Position: Day Camp Counsellors

4 - positions

Hours of Work: 32 hrs/week

Accountability: Youth Coordinator and Employment Counsellor

Employment Status: Summer Student -- 8 weeks

July 2, to August 23, 2024

Circulation Level: 1

Preferences: MFN Band Members must be a High School

student

Job purpose

Promote the importance of summer safety for the well being of Mississauga First Nation children aged 5-12 years by providing cultural, educational, recreational programs and activities in a safe and enjoyable environment.

Duties and responsibilities

- Administer a variety of recreational programs under supervision of the Day Camp Supervisor for children between the ages of 5-12.
- Ensure safety of children at all times during water and ground activities.
- Set up equipment and supplies for scheduled activities.
- Provide direct supervision to the group of children enrolled in the Summer Day Camp Program.
- To maintain appropriate contact with parents when needed, and obtaining permission for special field trips.
- · Be familiar with and follow Day Camp Orientation Package.
- Prepare healthy nutritional snacks for children enrolled in the Summer Day Camp Program.

Qualifications

- Must be a Secondary Student returning to full time studies in the fall.
- Ability to work flexible hours.
- Must enjoy outdoor and physical activities.
- Must enjoy working with children.
- Must have good interpersonal and organizational skills.
- Be must able to take initiative, be creative and innovative.
- · Must sign a "Confidentiality Agreement".
- Must provide a "Clear Criminal Reference Check".

To apply: customize your cover letter and resume to the duties and experience, expectations and qualifications listed on the job ad. Using concrete examples, you show how you demonstrated the requirements for this job. We rely on the information you provide to us in your applications during screening. Only the successful candidate will receive an interview and will be notified of such. Please note that all interviews will be in person unless otherwise arranged. Remember when applying please submit the following your cover letter, resume and (3) work related references to the following:

Interested applicants may submit their resume and cover letter to:

Robert Morningstar – Employment Counsellor Mississauga First Nation P.O. Box 1299, Blind River, ON POR 180 robertmorningstar@mississaugi.com

Fax: 705-356-1740

Deadline: Friday, June 7, 2024 at 4:00pm



Position: Public Works Workers

3 - positions

• •

Employment Counsellor

Accountability: Infrastructure Director and

Hours of Work: 32 hrs/week Employment Status: Summer Student – 8 weeks

July 2, to August 23, 2024

Circulation Level: 1 Preferences: MFN Band Members must be a High School

student

Job purpose

Perform and participate in semi-skilled maintenance and repair tasks for the Mississauga First Nation Public Works Department.

Duties and responsibilities

- Ability to operate all of this Department's equipment (hand tools or motorized).
- Assist in routine maintenance such as brushing roads, cutting grass and yard work.
- Work with asphalt for road repairs and patching.
- Assist in the collection of garbage from residential and community buildings.
- Assist and maintain the cleanliness of the waste disposal site.
- · To perform other duties as required.

Qualifications

- Must be a Secondary Student returning to full time studies in the fall.
- · Ability to work flexible hours.
- Must have own steel toed safety boats.
- Must be willing to work outdoors.
- Must have the ability to follow instructions, work as part of a team and have the ability to communicate effectively with public works personnel.
- Be familiar with all Health and Safety Rules and Regulations.

To apply: customize your cover letter and resume to the duties and experience, expectations and qualifications listed on the job ad. Using concrete examples, you show how you demonstrated the requirements for this job. We rely on the information you provide to us in your applications during screening. Only the successful candidate will receive an interview and will be notified of such. Please note that all interviews will be in person unless otherwise arranged. Remember when applying please submit the following your cover letter, resume and (3) work related references to the following:

Interested applicants may submit their resume and cover letter to:

Robert Morningstar – Employment Counsellor Mississauga First Nation P.O. Box 1299, Blind River, ON POR 180 robertmorningstar@mississaugi.com

Fax: 705-356-1740

Deadline: Friday, June 7, 2013 at 4:00pm



Position: Sports Complex 1 – positions

Circulation Level: 1

Hours of Work: 32 hrs/week

Accountability: Community Activator and Employment Counsellor

Employment Status: Summer Student - 8 weeks

July 2, to August 23, 2024

Preferences: MFN Band Members must be a High

School student

Job purpose

Seeking a motivated, dependable, customer service oriented individual in a recreation and fitness setting.

Duties and responsibilities

- Assist in enforcing rules and regulations of recreational facility and to assist in maintaining discipline and ensure safety of customers.
- Manage the daily operations of the recreational facility.
- Complete and maintain attendance sheets.
- To assist and research healthy alternatives for families and individuals
- To assist recreational groups in their activities through scheduling facilities and the use
 of all equipment available.
- To learn, assist and guide clients/patrons on the use of all exercise equipment that is available for community use.
- Greet customers, guests and membership.
- · Develop a constructive and co-operative relationship with membership.
- · Dust furniture, walls, machines and equipment.
- Clean building floors by sweeping, mopping, scrubbing or vacuuming them.
- Gather and empty trash.
- Service clean and supply restrooms.

Qualifications

- Must be a Secondary Student returning to full time studies in the fall.
- Ability to work flexible hours.
- Must have good interpersonal and organizational skills.
- Must sign a "Confidentiality Agreement".
- Must provide a "Clear Criminal Reference Check".
- Must have efficient problem solving skills.

To apply: customize your cover letter and resume to the duties and experience, expectations and qualifications tlsted on the job ad. Using concrete examples, you show how you demonstrated the requirements for this job. We rely on the information you provide to us in your applications during screening. Only the successful candidate will receive an interview and will be notified of such. Please note that all interviews will be in person unless otherwise arranged. Remember when applying please submit the following your cover letter, resume and (3) work related references to the following:

Interested applicants may submit their resume and cover letter to:

Robert Morningstar - Employment Counsellor Mississauga First Nation P.O. Box 1299, Both River, ON POR 180

robertmorningstar@mississaugi.com

Fax: 705-356-1740

Deadline: Friday, June 7, 2013 at 4:00pm

Milgwetch to all applicants, however only those selected for an interview will be contacted.



Position: Cultural/Pow Wow Assistant

I - position

Accountability: Health and Social Service Manager and Employment Counsellor

Hours of Work: 32 hrs/week Employment Status: Summer Student - 8 weeks

July 2, to August 23, 2024

Circulation Level: 1 Preferences: MFN Band Members must be a High

School student

Job purpose:

Cultural/PowWow assistant will participate in the design, execution, analysis and evaluation of Mississauga First Nation research projects and assist in the annual Traditional Gathering.

Duties and responsibilities

Speak with the Elders of the community to gather historical information.

- Assist the Cultural Portfolio Holder from Chief and Council with the Annual Traditional Gathering.
- Gather, examine and analyze information from previous years.
- Prepare data base of information for future use for traditional events.
- Assist in the organization and implementation of Annual Traditional Events.
- Perform other duties as directed by the program supervisor.

Qualifications

- Must be a Post Secondary Student returning to full time studies in the fall.
- · Ability to work flexible hours.
- · Must have strong computer skills with Microsoft Office.
- Must be willing to work outdoors.
- Must have the ability to follow instructions, work as part of a team and have the ability to communicate effectively with the education personnel.
- Must have strong spoken and written communication skills.
- · Valid driver license and use of vehicle will be considered an asset.

To apply: customize your cover letter and resume to the duties and experience, expectations and qualifications listed on the job ad. Using concrete examples, you show how you demonstrated the requirements for this job. We rely on the information you provide to us in your applications during screening. Only the successful candidate will receive an interview and will be notified of such. Please note that all interviews will be in person unless otherwise arranged. Remember when applying please submit the following your cover letter, resume and (3) work related references to the following:

Interested applicants may submit their resume and cover letter to:

Robert Morningstar – Employment Counsellor Mississauga First Nation P.O. Box 1299, Blind River, ON POR 1BO robertmorningstar@mississaugi.com

Fax: 705-356-1740

Deadline: Friday, June 7, 2013 at 4:00pm



Position: Chiblow Lake Lodge Assistant

1 - position

Hours of Work: 32 hrs/week

Circulation Level: 1

Accountability: Chiblow Lake Manager and Employment Counsellor

Employment Status: Summer Student -- 8 weeks

July 2, to August 23, 2024

Preferences: MFN Band Members must be a High

School student

Job purpose

Seeking a motivated, dependable, customer service oriented individual to assist with the day to day operations of Chiblow Lake Lodge.

Duties and responsibilities

Assist the Manager with the daily administrative/day to day operations of the Lodge

- Assist in the preparation of the cabins for occupancy and to ensure customers are erviced in an appropriate manner.
- Assist in the maintenance and upkeep of the grounds and property
- Assist the staff and ensure the grounds and cabins meet health and safety standards
- Assist in the development and promotion/marketing of the lodge
- •Will be required to stay at the lodge from Monday to Friday and home on the weekends or other arrangements maybe negotiated
- •perform other related duties as directed by the manager

Qualifications

- Must be a Secondary Student returning to full time studies in the fall.
- Ability to work flexible hours.
- Must have computer skills/micro soft office
- Must have good communication skills
- Must be able to work outdoors
- Must have good interpersonal and organizational skills.
- Must sign a "Confidentiality Agreement".
- Must have efficient problem-solving skills.

To apply: customize your cover letter and resume to the duties and experience, expectations and qualifications listed on the job ad. Using concrete examples, you show how you demonstrated the requirements for this job. We rely on the information you provide to us in your applications during screening. Only the successful candidate will receive an interview and will be notified of such. Please note that all interviews will be in person unless otherwise arranged. Remember when applying please submit the following your cover letter, resume and (3) work related references to the following:

Interested applicants may submit their resume and cover letter to:

Robert Morningstar - Employment Counsellor Mississauga First Nation P.O. Box 1299, Blind River, ON POR 180

robertmorningstar@mississaugi.com

Fax: 705-356-1740

Deadline: Friday, June 7, 2013 at 4:00pm



Position: Special Events/Planner

Assistant

Hours of Work: 32 Hrs/week

Circulation Lever: Level 1

Accountability: Social Service Manager

Employment Status: Youth/Summer

June 17 to Aug. 23

Preference: Post Secondary Student

Special Events/Planner

Key Job Functions:

To assist in coordinating and delivering community events, programming and workshops.

- To assist the Community Support Service Worker coordinate logistics of program projects, workshops and events for the community/families.
- To assist the Community Support Worker in developing, organizing and facilitate parenting programs and services.
- To assist in coordination, planning and organizing of cultural activities for the programs and services
- To assist in coordinating community events such as Family swims, Fishing Derby's, Seasonal Feasts
- To assist in the operation of the Food Bank when required

Administration/Reporting:

- Ensure completion of administration tasks as required
- Prepare an annual work plan and monthly reports to supervisor or when required.

Qualifications

- Must be enrolled/registered in a post-secondary education institute.
- Must be a previous full time student and returning student for the next academic year
- Must be a member of Mississauga First Nation.
- Be legally entitled to work in Canada in accordance with relevant provincial/territory legislation and regulations.

Education and Experience

- Must be looking or registered in social work in school
- Experienced working with aboriginal people, organizations, and communities.
- Must be able to provide a clear CPIC with vulnerable sector due to possible working with children.
- Knowledge of Mississauga First Nations programs and services
- Knowledge and understanding of Aboriginal culture and traditions

To apply: customize your cover letter and resume to the duties and experience, expectations and qualifications listed on the job ad. Using concrete examples, you show how you demonstrated the requirements for this job. We rely on the information you provide to us in your applications during screening. Only the successful candidate will receive an interview and will be notified of such. Please note that all interviews will be in person unless otherwise arranged. Remember when applying please submit the following your cover letter, resume and (3) work related references to the following:

Mississauga First Nation

P.O.Box 1299, Blind River, Ontario - POR 1B0

Attention: Robert Morningstar - Employment Counsellor

Marked: CONFIDENTIAL

Email: robertmorningstar@mississaugi.com Deadline: Friday June 7, 2024 by 4:00 pm

Thank you to all applicants: however, only those selected for an interview will be contacted.



BI-WEEKLY UPDATE FROM CHIEF & COUNCIL

Wednesday, April 24, 2024

- The Chiefs of Ontario Annual Chiefs Assembly: Ontario Regional Chief election will be held from June 11 to 13, 2024. Traditional nomination and election processes will be followed, including a smudge building ceremony, nomination circle, and stand-up election.
- **Hiring:** Motions to approve the hiring for the following positions: Cultural Support Worker, Front Line Worker, Maintenance Custodian, Event Coordinator, and Nutritional Support Worker.
- Chiblow Lake Lodge -A-Frame Roof Replacement: The A-Frame roof at Chiblow Lake Lodge Campground requires its roof to be replaced. Support of an application to the Mississagi Trust to complete renovations on the A-Frame Cabin was motioned and approved.
- Old Ball Field Project: Mississauga First Nation was approved for the field of dreams application to do improvements to the old baseball field and repair fencing around the field. Support of an application with BCR to the Mississagi Trust was approved to cover the projects remaining costs.

Please note the full meeting minutes can be found on the membership portal.



THIS COMPARISON CHART SHOWS HOW KOOGNAASEWIN
- RAISING CHILDREN, IS AN ANISHINAABE ALTERNATIVE TO
THE CURRENT ONTARIO CHILD WELFARE STANDARDS.

KOOGNAASEWIN

BASED ON
ANISHINAABE
TRADITIONS,
CULTURE & VALUES
ON RAISING
CHILDREN

PROACTIVE SUPPORTS FOR STRENGTHENING ALL FAMILIES AND THE COMMUNITY

USES A TRADITIONAL CIRCLE APPROACH

COMMUNITY-BASED
ALTERNATIVE
DISPUTE
RESOLUTION

ONTARIO MINISTRY STANDARDS

BASED ON COLONIAL LAWS THAT DISCONNECT OUR CHILDREN FROM FAMILY, COMMUNITY & CULTURE

REACTIONARY & CRISIS-DRIVEN

USES A
HIERARCHICAL
APPROACH TO
DECISION-MAKING

ADVERSARIAL
ONTARIO COURT
SYSTEM

COMMUNITY-BASED KOOGNAASEWIN LAW WILL BE:

CIRCLE-BASED WHERE FAMILIES AND COMMUNITY HAVE INPUT INTO DETERMINING WHAT'S BEST FOR OUR CHILDREN.

COMMUNITIES KNOW HOW TO BEST LOOK AFTER OUR CHILDREN.

COMMUNITY-BASED KOOGNAASEWIN SERVICES WILL CHANGE & ADAPT AS COMMUNITIES TAKE OVER MORE ASPECTS OF CHILD WELLBEING







TRUSTEE ELECTION

(2024-2027 TERM)

-

VOTE ON PROPOSAL

REGULAR POLL
Saturday, May 25, 2024
9:00 A.M. – 8:00 P.M

MISSISSAUGA FIRST NATION – COUNCIL CHAMBERS

The Ratification Officer for this proposal vote is Claudette Boyer, who can be reached at the Mississagi Trust Office (64 Park Road, Blind River, ON) at 705-356-1621 ext.2206 or claudetteb@mississaugi.com.

For more information on The Mississagi Trust, please visit mississaugi.com/mississagi-trust.html



Good news! The Debaakinagewin Circle will be resuming regular meetings.

The next meeting will be:

- May 30, 2024
- 5:30 7:00 PM
- · Cultural Building

We will be discussing the next steps on the path moving forward. I hope to see current committee members, as well as new interested members.

We welcome youth, adults, and our elderly population.

CONTACT:



Annette Chiblow - Debaakinagewin Coordinator



debaakinagewin@mississaugi.com



705-356-1621 ext. 2356





CHIBLOW LAKE LODGE ELDERS STAY

Programming will be available on June 8th at the campground for elders and families to contribute to a dialog that informs Mississauga First Nation's Community Comprehensive Plan Updates. All are welcome to attend.

MFN elders can book their free stay for June 7th and 8th. First Come, First Serve.

*Stay tuned for more opportunities to participate in CCP engagements, including virtual sessions.

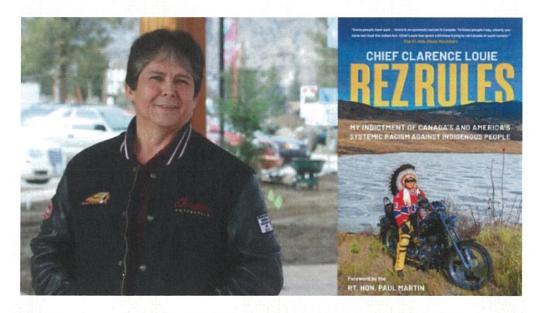
Please book your cabin with the Lodge Managers at: chiblowlakelodgemanager@mississaugi.com or 705-843-0402

Book Glub

Enjiikendaasang Learning Centre

It's not to late to pick up your book! Read up to page 57 Chapter 3 ~

We Will Meet and dicuss what we read so far and watch a short documentary on Chief Clarence Louie



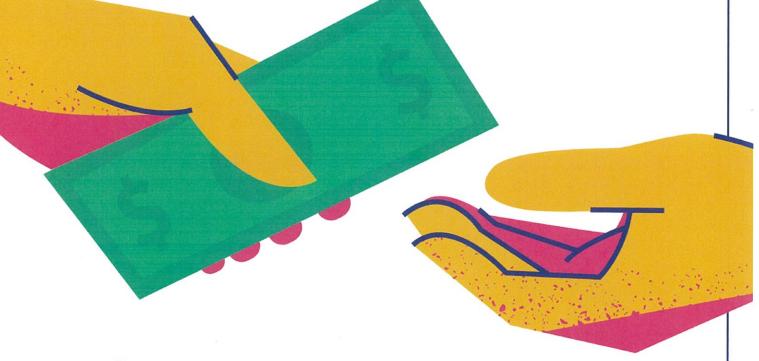
May 21, 2024 6pm - 8pm

Making a Big Purchase Workshop



Our Seminar Topic:

"Things to consider when making a big purchase:".



Join For Free!

May 23, 2024 10am - 12pm To register please contact Melissa, as space is limited:

705-356-1621 Ext 2247



LUNCHEON PRIZE BINGO

Play for grocery prizes and learn Basic Anishinaabemowin at the same time.

SPACE IS LIMITED TO 12 PARTICIPANTS
PLEASE CALL MELISSA TO REGISTER

Bakinaage!

Zaagaadonaa Anishinaabemowin "Love our Language"

CONTACT US:

Melissa Morningstar@ 705-356-1621 Ext 2247 to learn more stop in at the Education Building @ 148 Village Rd

Aambe gagwe-gikendandaa ji-anishinaabemoyang

May 30th 2024









Looking for sweet activity to enjoy!

Join us!

Learn from one of MFN's best, learn icing techniques

MAY 31, 2024 ~ 9:30 -12:00

@ THE EDUCATION BUILDING





THE 4 HILLS OF LIFE WITH MIKE BISSON

MAY 22, 2024 | 5 - 7 PM CULTURAL BUILDING

Join us for a night of
Anishinaabe Teachings.
Dinner will be provided.
Bring a cushion for
comfort. We hope to see
you there!



NUTRITIONAL SUPPLEMENT CARD FOR FAMILIES WITH CHILDREN 0-6 YRS AND PRENATAL

*listed is the pick up date, <u>please email the Family Resource Coordinator</u>

<u>by the 7 of this month to ensure a card is purchased for that month</u>

<u>Pick up dates:</u>



May 22 2024

Reminder - receipts are needed before next card

from 9:00 AM to 3:00 PM including lunch hour

* As a requirement of the program, receipts will need to be submitted before the next card pick up.

Please remember it is your responsibility to pick up on date unless other arrangements have been made.

Please note, you can not accumulate cards

Thank you

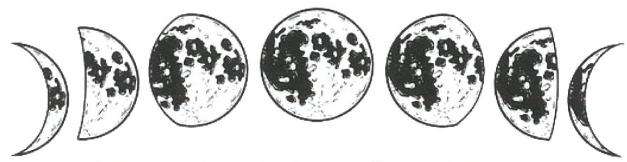
If you have any questions or concerns please email Christine Owl -Family Resource Coordinator

email: christine@mississaugi.com

cultural support services

NMEBINE GIIZIS

FULL MOON CEREMONY



May 23, 2024 | 8:30pm at the Cultural Building

this month we will be honouring nmebine giizis, sucker moon. anishinaabekwag come join us! We'd love to see you there!

HAVE ANY QUESTIONS? REACH US AT 705-356-1621 EXT. 2243





May 28th, 2024 10:00am-2:00pm Child & Youth Building

SHAMPOO BODY WASH FEMININE HYGIENE PRODUCTS DENTAL HYGIENE PRODUCTS

Light snacks & refreshments provided

For more information contact
Community Support Service Assistant
cswassistant@mississaugi.com
Sarah McGregor
705 227 8117





MENS FRESHEN UP

WEDNESDAY MAY 29, 2024 10:00AM -2:00PM CHILD AND YOUTH BUILDING

SHAMPOO, BODY WASH, DENTAL HYGIENE PRODUCTS

Light snacks & refreshments provided

For more information contact
Community Support Service Assistant
cswassistant@mississaugi.com
Sarah McGregor
705 227 8117



FRIDAY, May 31st

10AM - 4PM

Desks, Clothing, Furniture, Appliances, Crafts and many more!

For more info:

Sarah McGregor cswassistant@mississaugi.com 705 227 8117 **CULTURAL SUPPORT SERVICES**

T-Dress Regalia Making

JUNE 1 & 2 | 9 AM

AT THE CYB

ACTIVITY ROOM



Get Ready for POW WOW Season!

- all materials will be provided
- lunch will be provided
- 10 spots available

TO SIGN UP PLEASE CALL 705-356-1621 EXT. 2243



Transportation provided to Elliot Lake

Monday June 3rd, 2024 Departure: 10:00am Registration required Limited Spots

For more info or to register contact
Sarah McGregor
cswassistant@mississaugi.com
705 227 8117









FATHERS DAY GOLF

Saturday June 15, 2024
HURON PINES GOLF COURSE

FIRST TEE OFF TIME 12:08PM
18 HOLES
DINNER INCLUDED
20 SPOTS ONLY!

To Register, contact
Community Support Service Assistant
Sarah McGregor
cswassistant@mississaugi.com
705 227 8117

REQUEST FOR CATERING BIDS

Dept:

Social Services Unit

Date Required:

June 28, 2024

Time:

3:00 - 6:00

Location:

Sports Complex Ball Field

For:

Summer Safety Carnival

Deadline: June 20th, 2024 by 12:00 noon

Please send or drop off your "SEALED" quote/bid to: **Attention:** Christine Owl

Email: christine@mississaugi.com Phone:705-356-1621 ext. 2254

MENU Description:	Amount
BBQ Menu	
70 hot dogs	
50 burgers	
Pasta Salad	
Please include plates and condiments	
Thank you	
Please submit Menu and proof of "Safe Food Handling"	certificate



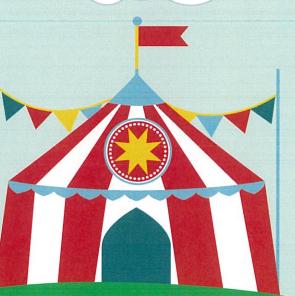
COME & JOIN US FOR OUR

SUMMER SAFETY CARNIVAL





FREE ADMISSION!





SUNI SAFETY
VATER SAFETY
VATER SAFETY

FRIDAY, JUNE 28TH MFN BASEBALL FIELD

3:00PM - 6:00PM

CHILDREN UNDER THE AGE OF 12 MUST BE ACCOMPANIED BY AN ADULT

FOR MORE INFORMATION CONTACT:

SARAH MCGREGOR- COMMUNITY SUPPORT SERVICE ASSISTANT 705 227 8117



Come on out and flex your shoes for Mental Health Awareness Month! Walk towards a lucky hand to win a prize! Lunch from 12-1pm

May 30, 2024

11am-1:30pm

Band Office Parking Lot

Contact:

stephaniecollins@mississaugi.com mhfcounsellor@mississaugi.com CONTE TO OUR 4TH DRUM SOCIAL SOCIAL ST NATION

CALLING ALL DRUMMERS Join us Friday, May 24



Sports Complex 5:00 PM

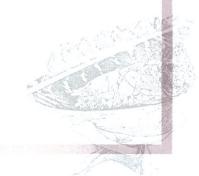


We now have a talking circle addictions support group. Come sit, talk and give your support Let's help raise each other up.

Tuesdays from 7-8PM

Inside the Culture building
Snack and refeshments will be
available.

Contact skycada@mississaugi.com for more info.



FSHALEUM JUBSSISSI

DRUMMING 5:30 - 6:30PM

08, 22

7,21

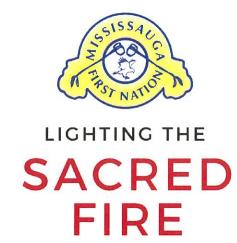
4, 18

2, 76, 30

13, 27

For more information email: skycada@mississaugi.com





WE WILL BE LIGHTING THE SACRED FIRE FOR MFN COMMUNITY.

COME PRAY, STAY, TALK OR JUST ENJOY THE FIRE.

THURSDAYS
OUTSIDE THE
CULTURE BUILDING
- 96 PARK ROAD

9:00 AM TO 3:00 PM

MORE INFORMATION

SKY CADA - 705-261-1370 SKYCADA@MISSISSAUGI.COM

WELLNESS THURSDAY'S

Starting Thursday, January 25th, we will be starting a 7-week Luncheon session on The Seven Grandfather Teachings. Roger Daybutch will facilitate the sessions. Happening in the Culture building @ 12 PM

EVERYONE IS WELCOME

If you have any questions contact Sky Cada at 705-356-1621 ext 2228 or email skycada@mississaugi.com



AL- ANON meeting

Have you or a family member been affected by another's drinking or drug addiction?

Please come out and join us at the Cultural Building - 96 Park Road - to find out what AL-ANON can do to help you.

Meeting Day/Time: Monday - 6:00 - 7:00 PM

There you will find a fellowship of others who share your same challenges



LETS GET ACTIVE! BEGINNING JUNE 1/24

CALENDARS FOR TRACKING WILL BE AVAILABLE FOR PICK UP AFTER REGISTRATION

For more information or registration contact Chelsea Grimard CHR chelseagrimard@mississaugi.com
705-356-1621 ext 2203 OR Cheri Boyer Health Educator healtheducator@mississaugi.com
705-356-1621 ext 2253



LUNCH AND LEARN

Traditional Medicines with Patricia Toulouse

Topic: Cancer Medicines
Where: Activity Room Band
Office

When: June 3/24 at 12pm

For more information or to register please contact
Cheri Boyer Health Educator
healtheducator@mississaugi.com
705-356-1621 Ext. 2253

ATTENTION

ALL APPOINTMENTS IN SUDBURY MUST HAVE A PRIOR APPROVAL SUBMITTED TO NIHB.

THIS ALSO INCLUDES, ESPANOLA,
TORONTO,LONDON, (anything outside our
Catchment Area)

APPOINTMENT INFORMATION MUST BE FAXED TO 705 356 3608 or

Email to maryellen@mississaugi.com
ASAP

THANK YOU
MARY ELLEN



May 1/2024

To: All Community Members

RE: Medical Transportation

Please note that appointments must be called in as soon as possible, we will not be responsible for any last minute appointments being called in, unless it is an Urgent Emergency Appointment.

Local medical appointments must be called in as well before accessing a taxi, unless it is after hours.

Prescription pick by cab is not a NIHB Benefit therefore we cannot approve any cab to pick up Prescriptions.

Verifications must be stamped along with time of appointment, band number and date of birth this also includes taxi slips.

For those trips to Sault Ste Marie, we have the Medical Van which is fully operational, **clients** are to access medical van.

Under NO circumstances, will alcohol/drugs be permitted on the medical van.

All trips to Sudbury, Espanola, Toronto, outside our Catchment Area, require a Prior Approval, Information regarding appointment must be faxed to 705 356 3608.

If you have any questions, please feel free to contact me @ 705 356 1621 Ext # 2201.

Thank you

Mary Ellen Morningstar

Medical Transportation Coord.

Memorningster

MFN Food Security Program

Date:	Pick up only	# children	# adults	_ # elders
Names of all household Members: _				
Address:				
Phone Number:				
Please submit	your forms b	efore 4:30 Wedne	<u>esday</u>	

*Please note that if items are not in your box, it is because we are out of stock, on back order or not able to purchase from distributor. Also, make sure to fill out your correct information, so that we may properly serve you and your family.

Pick up is Thursday from 10:00am - 3:00pm

Cereals (1 only):	Meats (2 only-one of each)		
Cold Cereal Cooking Oats Cream of Wheat	Hamburger Chicken		
Breads (1 only):	Canned Meats (1 only):		
White Bread Brown Bread Flour	Tuna Salmon		
Pasta & Rice (1 only):	Dairy Products (2 only):		
Penne Rice Macaroni	Powdered Milk Canned Milk Eggs		
Soups (3 only):	School Aged Children Only (2 Choices):		
Chicken Noodle Tomato	Pudding Wagon Wheels		
Hygiene Products:	Children & Elders Only (2 Choices):		
Toilet Paper Hand Sanitizer	Mr. Noodles Chicken Mr. Noodles Beef		
	Mr. Noodles Vegetable		
Other Products (3 only):	Other Products (3 only):		
White Sugar Brown Sugar	Kidney Beans Tomato Paste		
Peanut Butter Ketchup	Diced Tomatoes Spaghetti Sauce		
Crackers Tea	Canned Navy Beans Canned Chick Peas		
Mustard Decaf Coffee •	Red Lentils Frozen Vegetables		
Pepper Instant Coffee	Green Lentils Canned Black Beans		
Salt			

Please bring in, or call (705)261-0673 for pick-up of any containers with lids, or boxes you may have.

Thank you Sevised for April 2024