



Position: Fire Prevention & Public Works Technician

Accountability: Infrastructure Director

Salary: \$42,468.00 - \$47,936.00

Employment Status: Full-time (2 years)

Hours of Work: 34.5 hrs

Preferences: MFN Band Members

Circulation Level: Level I

The Fire Prevention & Public Works Technician will:

- Recruit and coordinate training for volunteer fire fighters
- Maintain fire hall, fire equipment, and fire truck to ensure that they are always in a ready state
- Extinguish fires and respond to fire emergencies
- Assist with post fire investigations and all relevant reports
- Follow, monitor, and implement safety measures
- Order equipment and supplies for fire department
- Collaborate with Blind River Fire Department and network with other fire departments
- Participate in regular fire fighter practices to upgrade and maintain firefighting techniques
- Conduct annual tests of fire alarms, smoke detectors and fire extinguishers
- Develop fire safety information and distribute to the community (Website, flyer, social media etc.)
- Safely operate heavy equipment to maintain roads and water systems
- Prepare lots for new housing construction when required
- Prepare cemetery lots for burials through removal and replacement of fill
- Remove and replace fill for septic systems when required
- Maintain heavy equipment and ensure repairs and service is conducted.
- Brush ditches along roads to maintain clear right of way
- Clear and sand roads during winter or ice conditions
- Maintain road systems through filling of potholes, grading roads, installing, changing culverts, and maintaining shoulders
- Maintain community signs and signage
- Conduct weekly collection of household sanitation and recycling
- Remove and/or dispose of nuisance bears or other wildlife
- Assist with annual Pow Wow through relocation of picnic tables, equipment, and site preparation
- Set up, arrange, or remove tables, chairs, ladders, venue tents, portable washroom facilities, to prepare facilities and outdoor spaces for events
- Follow safe work practices and procedures, utilizing all required personal protective equipment
- Prepare, maintain, and keep records of actions taken, including logbooks of maintenance and repair work and inspection manuals where required

The Fire Prevention & Public Works Technician will possess the following qualifications, education, and experience:

- Some post-secondary education with a minimum of Grade 12 Secondary Diploma or equivalent
- A minimum of two (2) years of heavy equipment operation
- Previous supervisor experience is an asset
- Certification as a Fire Fighter is an asset

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job posting. If you are a member of MFN or of Indigenous descent, please include this information in your cover letter. We rely on the information you provide to us in your application during screening. **Successful candidates** who receive interviews **must** provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be **in person**. If you would like a copy of the full job description and/or are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation
P.O. Box 1299 Blind River, Ontario P0R1B0
Attention: Human Resources Department
Marked: **CONFIDENTIAL**
EMAIL: hrclerk@mississaugi.com **FAX:** 705-356-1740
Deadline: March 1, 2023

Thank you to all applicants; however, only those selected for an interview will be contacted.