



COMMUNITY UPDATE SURROUNDING CORONAVIRUS (COVID-19)

- Band Operations closure is **extended to May 12, 2020**, we will inform the community when regular services will resume.
 - We will continue to hold AT HOME COMMUNITY FEASTS each week. To make an order for delivery please contact our Citizens Inquiry Line at: (705)261-0149. We will do this each week in an attempt to ensure that everyone is fed throughout the pandemic.
 - Public Works will continue to be available contact Ken at 261-2483.
 - Finance will process cheques and all cheques will be mailed out.
 - ORT will continue to run Tuesdays, screening will occur at the doors.
 - Clients that have booked appointments with Health Professionals will receive a phone call from Maamwesying as appointments will be changed to virtual care.
 - Cheri or Krysta will call you if you are required to attend for an appointment for their services.
 - If you have health concerns, you can call Krysta Sawyer (Community Health Nurse) at 705-919-2001.
 - Tanya Bates will be assisting with the elders care and arranging groceries, medications, services, etc.
 - Christine Elliot is available for Mental Health counselling services at 705-208-8977
 - Citizen Inquiry Line (705) 261-0149 between the hours of 8:00AM and 8:00PM
 - Volunteer Line (705) 261-0225
- FIRE BAN in EFFECT
 - PLEASE STAY HOME
 - PLEASE PRACTICE
 - PHYSICAL DISTANCING OF 6 FEET/2 METRES
 - HAND WASHING/HAND SANITIZATION IF YOU MUST GO OUT



Thursday, April 16th, 2020

NOTICE

Feast for Community Members

April 17, 2020 - Courtesy of Chief & Council

Drive through meal pick up for all members at Sports Complex

April 17, 2020 3:00-6:00 pm

Indian Tacos

To make arrangements for Delivery

Please Call

(705) 261-0149

By 2:00 pm



Thursday, April 16, 2020

UPDATE FROM CHIEF REG NIGANOBE

Aanii/Boozhoo,

I hope everyone is safe and doing well. I would like to begin by stating that there are **NO** confirmed cases of COVID-19 within Mississauga First Nation at this time. However, we must remain vigilant, COVID-19 can spread easily and can be contracted a number of ways. As always, be safe by assuming that everyone you come into contact with has COVID-19. Act as though you have COVID-19 and you do not wish to spread the virus.

We recently had reports of individuals within the community having symptoms of COVID-19. After follow-up from our Health Team it was determined that the allegations were false. This is a very serious matter, COVID-19 should not be taken lightly. Relaying false information such as this is unacceptable in these dangerous times.

If you, or someone you know is displaying COVID-19 symptoms, please contact: The Blind River Assessment Centre to see if you meet the testing criteria at (705)356-2265.

For information and questions on COVID-19 please contact Algoma Public Health at 1-866-892-5404 ext. 5404.

Please notify our Community Health Nurse Krysta Sawyer at MFN Health Dept. at (705)356-1621 if you have symptoms or have been confirmed by testing that you have the virus. We encourage you to do this so that we may control the spread of the virus. We would also like to be able to accommodate deliveries to your home. Additionally, we would like to contact you daily to check on your health and ensure your safety. Although we must be cautious when dealing with the virus, we must work together to help those who may contract the virus.

Elementary and Secondary students have now switched to online schooling and learning. Materials are being provided by school boards and dedicated schooling staff. As our facilities remain closed (except for MFN Health Dept.) or staff continue to work from home in a very limited capacity. We can currently provide limited services due to no access to the Band Office for staff at this time. With everyone being encouraged to remain indoors for public health and safety, there is not many places to venture to at this time anyways.

Ontario's Emergency Response has been extended into May. Mississauga First Nations office closure has also been extended to May 12th. We continue to encourage people to remain in their homes during this time and not venture into public unless absolutely necessary.

If you have a mask to wear while you are out in public, please do so. Please follow and take the time to learn all the protocols when wearing, removing and washing a mask. Although masks can be effective in preventing the spread of COVID-19 they can be misused by spreading infection through improper removal or washing.

We can expect the self-isolation to continue for the remainder of the month and into May. During that time Chief and Council as well as the Emergency Control Group will continue to monitor the situation and adjust to changing conditions as they take place. As you know, there is a “no trespassing” order within the community to anyone who is not on the delivery list, resident list, service agency or emergency personnel. If you have someone who you would like to add to that list, please contact our Citizens Inquiry Line at (705)261-0149. Otherwise, they may be charged with trespassing. If you see someone who is trespassing on MFN and would like to report them to police, please contact: 1-888-310-1122.

We will continue to hold AT HOME COMMUNITY FEASTS each week. To make an order for delivery please contact our Citizens Inquiry Line at: (705)261-0149. We will do this each week in an attempt to ensure that everyone is fed throughout the pandemic. It is also being done to give everyone a break from preparing their own meals each day. The Food Bank has now been converted into a community food delivery. It is open to all community members, although we may not have everything, or a particular brand you may prefer, we do have food items for use. Deliveries are done on Thursday and orders can be placed any time before then at (705)356-1621 ext. 2242. Please leave a message for the food box team. Food is important during this time and we wish for no one to go without.

In closing, Mississauga First Nation is doing well in regard to COVID-19. Most people are adhering to social distancing. Traffic is down tremendously, and our officers have handed out trespassing fines to a few individuals. Council is now exploring the option of charging Mississauga Members who have trespassers visiting or stopping by their homes who are not on the Residential/Delivery list (Citizens Inquiry Line to add people 705-261-0149).

Please continue to wash your hands, continue to practice physical and social distancing. Please limit your contact with the public, the more contact you have and the more interactions you have the more likely you are to contract the virus and spread it.

Stay safe, make safe distancing choices, and let’s defeat this virus together by remaining apart. When we get the opportunity to see each other and gather again, it will be that much better if we can all be there to do it. COVID-19 is dangerous at any age and can only be transmitted through social interaction and exposure. So please, for your safety and the community’s safety, remain isolated.

Miigwetch,

Chief Niganobe



Position:	Chi-Naakinagewin Manager	Accountability:	Risk Management & Strategic Planning Director
Hours of Work:	32 hrs/week	Employment Status:	1 year contract with possible extension – Maternity Leave
Circulation Level:	Level III	Preferences:	Person of Aboriginal Descent but not restricted to those of Aboriginal Descent

JOB PURPOSE / SUMMARY

The Chi-Naakinagewin Manager is the primary point-person responsible for planning, executing, and delivering Mississauga First Nation Constitution projects on time, within budget, and in accordance to specifications. To achieve these important goals, the Chi-Naakinagewin Manager will define the Mississauga First Nation constitution project requirements and scope, acquire project resources, and supervise the efforts of project team members. Efficient delivery of project deliverables, effective quality control, and clear communication of expectations to stakeholders and upward reporting to senior management are critical tasks that must be performed throughout each projects lifecycle.

SCOPE

The Chi-Naakinagewin Manager reports to the Risk and Strategic Planning Director and cares for all of Mississauga First Nation's Constitution implementation of task planning initiatives.

CORE COMPETENCIES

- Knowledge on Principles of Nation Building
- Mississauga First Nation Traditions, Customs, History
- Technical Writing Skills – (e.g., legal briefs, briefing papers, correspondence)
- Communication
- Team Work
- Quality Orientation
- Time Management
- Adaptability/ Flexibility
- Creative and Innovative Thinking
- Decision Making and Judgement
- Planning and Organizing
- Problem Solving
- Result Focus
- Accountability and Dependability
- Ethics and Integrity
- Providing Consultation
- Leadership
- Supervisory Experience

KEY JOB FUNCTIONS

- Organize, coordinate and support the Mississauga First Nation constitutional implementation;
- Develop and implement various workshops and information session on constitutional implementation;
- Support on-going implementation of the Mississauga First Nation constitution: recruit, coordinate and provide technical/administrative support for community Constitution Committee;
- Response to community Constitution Committee requests for information, support and coordination;
- Review, refine and implement a constitutional implementation strategy;
- Develop information packages on an on-going basis for the Constitution Committee;
- Develop awareness, consensus and support for the Constitution Committee;

- Coordinate contractors and technicians to support committee activities;
- Prepare reports to funding officers on time;
- Manage Constitution project activities throughout lifecycle, including the allocation of adequate resources, scheduling, documentation, budget, and other factors necessary for success.
- Plan all project timelines, milestones, deliverables, and micro-deliverables using the appropriate software tools and/or Project Management methods.
- Organize project teams into suitable workgroups and guide the teams throughout their efforts to produce deliverables according to specification.
- Negotiate with other business units to obtain required skill sets.
- Establish and deliver mechanisms for tracking project progress and reporting to stakeholders via formal communications plan.
- Conduct stakeholder meetings and forums in order to solicit feedback, input, and expectations; incorporate these into project plans.
- Establish, implement, and follow a formal change management program.
- Reallocate resources across multiple projects where necessary; identify and resolve any resource allocation discrepancies.
- Adhere to established methodologies for project management.
- Produce regular reports (status, escalations, etc.) on the progress of projects; deliver these reports during regular stakeholder meetings.
- Track all project costs to ensure completion within budget; procure extra budget funding where necessary.
- Closely monitor the efforts and billing of third-party workers, such as consultants, contractors, and other specialists.
- Identify and resolve conflicts within project teams and associate work; create contingency plans to mitigate risk.
- Manage project dependencies.
- Conduct project post mortems in order to identify areas for improvement and make recommendations based on findings.

MINIMUM QUALIFICATIONS

Education and Experience

- Minimum post-secondary degree in related field, i.e., Law, Education, Public Administration, Business Administration, Political Science, Indigenous Studies, etc.
- Demonstrated success in project delivery and execution of project management methods.

Knowledge

The incumbent must have proficient knowledge in the following areas:

- Knowledge of the concepts of self-government;
- Working knowledge of Anishinabek First Nation communities;
- Some contract management experience;
- Excellent research and analytical skills;
- Excellent oral and written communication skills;
- Proactive, responsive and strategic thinker;
- Ability to assess corporate climate, socio-economic factors, trends, and other criteria to determine chances of project success;
- Intuitive grasp of organizational structure in order to manage cross-departmental and cross disciplinary resource allocation;
- Highly effective negotiation, diplomatic, and conflict resolutions skills;
- Superb creation and facilitation of meetings, feedback sessions, and briefings in order to create consensus among stakeholders;
- Able to effectively communicate with all types of staff, including technical, professional, and upper management;

- Strong knowledge of financial management, technology management, and internal controls;
- Familiar with databases and operating systems such as desktop, Excel, MS Access, MS Office, MS Word, Publisher.

Skills

The incumbent must demonstrate the following skills:

- Experienced with group coordination
- Strong written communication skills;
- Strong presentation skills;
- Ability to coordinate meetings;
- Work in a team environment;
- Ability to conduct effective decision making;
- Ability to research and critically analyze research materials as it relates to Mississauga First Nation constitution making process;
- Effective problem solving;
- Effective verbal and listening communication skills;
- Excellent time management skills; and,
- Ability to work with little or no supervision.

Personal Attributes

The incumbent must demonstrate the following attributes:

- Be honest and trustworthy;
- Be respectful;
- Possess cultural awareness and sensitivity;
- Be flexible; and,
- Demonstrate sound work ethics.

Other Qualifications

- Must be a Mississauga First Nation member;
- Able to provide a Canadian Police Information Centre (CPIC);
- Must have a valid Class "G" driver's license in good standing.
- Availability to travel; and,
- And to speak Ojibway language a definite asset.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

- While performing the duties of this job, the Chi-Naakinagewin Manager will typically be in an office setting. The Chi-Naakinagewin Manager is frequently required to operate a computer, file and retrieve written documents and work over time when required or during emergency situations. The physical demands include but are not limited to: standing, sitting, walking, lifting, carrying and reaching, handling, kneeling, crouching and bending. The Chi-Naakinagewin Manager will be required to travel to meetings in the province of Ontario.
- Project Management can be mentally and emotionally challenging. There will be extended periods of sitting for administrative purposes or to attend meetings.
- Non-physical demands include a work environment where the noise level is usually moderate to loud. The nature of the position may expose the Constitutional Chi-Naakinagewin Manager to high levels of tension when dealing with community concerns.

TECHNOLOGY & EQUIPMENT

- Computer, Photocopier, Telephone, Calculator, Cell phone.

KEY RELATIONSHIPS

- **Internal:** The position requires interaction with Chief and Council, supervisors, co-workers and other department managers and staff.
- **External:** The Chi-Naakinagewin Manager will interact with local committees, youth, elders, customers, other First Nations and other agencies.

WORK SITE LOCATION:

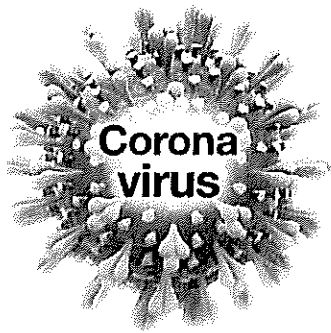
This position will be based out of the Dreamcatcher's Complex at 64 Park Road, Mississauga First Nation.

TO APPLY:

Customize your cover letter and resume to the duties, experience, expectations and qualifications listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Interviews will be in-person or via video conference. You may submit your covering letter, resume and three (3) work related references to:

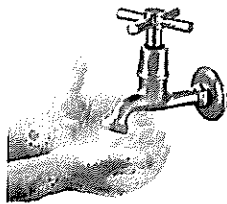
Mississauga First Nation
P.O. Box 1299 Blind River, Ontario P0R1B0
Attention: Human Resources Department
Marked: **CONFIDENTIAL**
EMAIL: hradvisor@mississaugi.com **FAX:** 705-356-1740
Deadline: Friday, May 1, 2020

Miigwetch to all applicants; however, only those selected for an interview will be contacted.



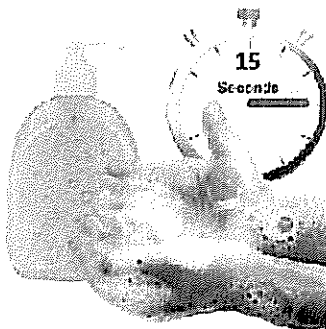
Coronavirus

How to stay safe: Handwashing



The most important thing is to wash your hands regularly with **soap** and **warm water**.

Rub the soap in well and wash your hands for 15 seconds each time.



This is the same time as it takes to sing Happy Birthday 2 times.

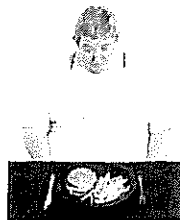
[Public Health Ontario: Handwashing Picture Guide](#)

[Watch a video: How to handwash](#)

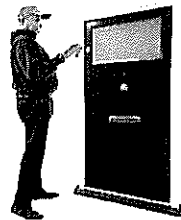
Wash your hands every time you...



cough or
sneeze



are going to
eat



get home or to
work



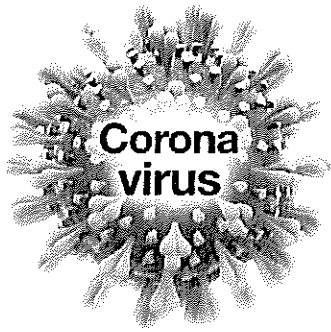
use the toilet



Cough or sneeze in your sleeve.



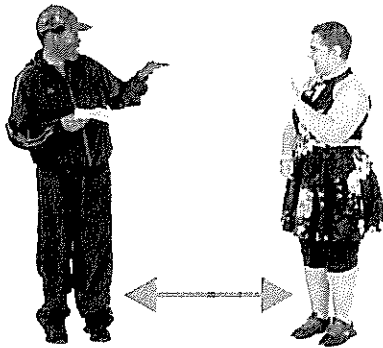
Try not to touch your face with your hands.



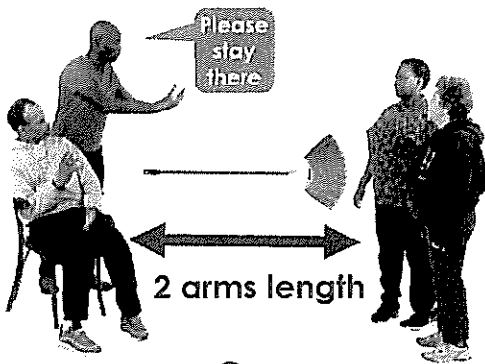
Coronavirus

How to stay safe:

Physical Distancing



The government wants everyone to do physical distancing if they have to go outside to help stop coronavirus from spreading.



Physical distancing means trying to stay about 2 arms length away from other people.

This is about the same space as if you had a broom between you.



People doing physical distancing can go for a walk if they stay away from other people.



If you have to go to a store, you might wait to get in, and you will have to stand far from other people in line.



Coronavirus (COVID 19) Cleaning & disinfecting surfaces

- Coronaviruses can live on surfaces for a few hours to several days
- Use a cleaner or disinfectant from your local grocery store
- Clean or disinfect frequently used areas daily to stop the spread
- Remember to wipe down light switches, door knobs, faucets, tables, bathrooms, kitchens and more

IF YOU ARE SICK, STAY HOME and... Call your public health authority:

Community Health Nurse for Mississauga First Nation
705-356-1621 x: 2231

Algoma Public Health 705-759-5404 or 1-866-892-0172 x:
5404 or

North Shore Health Network 705-356-2265 x: 2661 or 1-
888-425-0321

